

# COA BOARD

## MEETING MINUTES

*April 6, 2007*

*Doubletree Hotel, Ontario, CA*

### **A. WELCOME AND CALL TO ORDER**

Chair Stan Arterberry called the meeting to order at 10:00AM. Members present were Helen Benjamin, Robin Calote, Susan Carroll, Robert Deegan, Ned Doffoney, Tom Fallo, Jackie Fisher, Sr., Kathleen Hodge, Steven Kinsella, Logan McKechnie, Francisco Rodriguez, Jim Sartoris, and Lise Telson. Member Michael Bagley was unable to attend. Others in attendance were Carlyle Carter, Debra Wheeler, and Judy Centlivre.

### **B. ADDITIONS TO AGENDA**

It was moved, seconded, and the motion carried (**MSC**) to review Policy Item 27 as an emergency item.

Discussion on the formation of the Southern California Football Alliance will be entertained under the agenda item of old business.

Chair Arterberry reviewed the procedure for the public comment section on the agenda.

### **C. REVIEW OF FEBRUARY 21, 2007, MINUTES**

It was moved, seconded, and the motion carried (**MSC**), to approve the February 21, 2007, meeting minutes. These are available on the COA website at [http://www.coasports.org/meetings/board\\_mins022107.pdf](http://www.coasports.org/meetings/board_mins022107.pdf).

### **D. REPORTS**

- 1. COA Board Chair Stan Arterberry** thanked everyone for attending the meeting. He stated that he had attended many of the affiliate groups' meetings held the previous days and looks forward to enthusiastic discussions today.
- 2. Executive Director Carlyle Carter** thanked the COA staff members for their commitment and work to serve the COA membership. He briefly discussed the situation with the vacant position in the office, the issue with lack of space, and possible solutions. He reported that he represents the COA on the Two-Year Relations Panel with the NCAA and sits on the NATYCAA Executive Board along with many other COA members. Bob Myers of Solano College will serve as that Board's president next year.

3. **Management Council Chair Jim Sartoris** expressed his appreciation for the opportunity to serve on the Board representing the Management Council. He has seen firsthand how the Board members are truly interested in what is being done for the student athletes. The Management Council continues to strive to serve the athletic programs in more effective ways and has reviewed all of the legislation and will submit the report at the designated time of this meeting.

## **E. BOARD COMMITTEE REPORTS**

1. Awards Committee – Chair Susan Carroll thanked staff for the excellent job in organizing the awards ceremony. The committee members have done an excellent job and as her term on the COA Board expires the committee will have a new chair next year. Dr. Carroll offered her assistance to the new chair. Dr. Carroll also encouraged those in charge of submitting nominations for the student athlete awards to stay on top of that responsibility indicating that not all schools submit nominations and encouraged them to do so in the future.
2. Finance Committee – Chair Thomas Fallo reported that the committee met on March 27 via conference call and reviewed the proposed legislation. Concerns will be addressed in the legislative forum at this meeting. Dr. Fallo discussed the current budget status and noted that it appears at this point in time, the ending balance increased this year over last.
3. Constitution Committee – The Constitution Committee met on Wednesday at this convention to review the proposed legislation. Chair Jackie Fisher will give the committee recommendations when proposals are discussed by the Board. The committee also discovered that a legislative process was omitted from the bylaws so the committee will make that correction for the next issue of the Constitution and Bylaws.
4. Gender Equity Committee – Interim Chair Francisco Rodriguez reported the committee has not had opportunity to meet but will do so before year end.
5. Competition Committee – Chair Jim Sartoris reported that the committee met for several hours reviewing the proposed legislation. Mr. Sartoris advised that it is important that we continue to hold the open forums to allow the opportunity for all to hear and discuss the proposals. Several operational items were amended as a result of the discussions at the open forum.
6. Policy Committee – Chair Ned Doffoney reported that the committee met in open forum on the previous day and gave a synopsis of the committee's recommendations pertaining to the legislative proposals.

## **F. Review of Board, Management Council and Committee Roster**

Chair Arterberry advised that the Board and committee rosters are being reviewed and will be voted on at the June meeting. Management Council Chair Jim Sartoris recommended the following appointments and reappointments to serve on the Management Council for the upcoming year: Tony Lipold, chair, Dave Evans, vice-chair; Rod Beilby, Dan Smith, Cassie Macias, Kanoe Bandy reappointed for second

terms. New appointments were as follows: Newton Chelette to represent Men's Basketball, Howard Davis will represent the sport of football, and Albert Gasparian will represent swim and dive. Pete Snyder and Paul Moore will represent the 4CA and Diane Henry will represent SCOPE. With Mr. Lipold assuming the position of chair, a new Track & Field rep will need to be appointed. It was moved, seconded, and the motion carried (MSC) to accept the recommendations.

## **G. LEGISLATION**

Dr. Arterberry indicated he received two requests to address the Board, both regarding Policy Item 27 and they will each be heard at the time the item is discussed. The Board then discussed, heard recommendations on each item from the Policy Committee and the Management Council, and voted on Policy Items 1 - 28 as follows:

### **1. Policy Items**

#### **Policy Items 1-5 (*Emergency Items: Action to vote on each item*)**

- a. P1, Bylaw 2.8.4 & Appendix B, Forms R-12 & R-2 – Changes submission date – *Emergency PASS*
- b. P2, Bylaw 3.7 – Identifies cross country as an individual sport – *Emergency PASS*
- c. P3, Glossary – Provides definition of “individual sport” vs. condition placed upon “individual” sport – *Emergency PASS*
- d. P4, Glossary – Provides definition of “team sport” vs. condition placed upon “team” sport – *Emergency PASS*
- e. P5, Article 4.3.1 – Places current California community college employment as a condition of participation and representation within the COA governing structure – *Emergency PASS AS AMENDED*

#### **Policy Items 6-22 (*Second Reading: Action to vote on each item*)**

- f. P6, Article 1.1.1 – Identifies a name for the organization that functions under the jurisdiction of the COA **PASS**
- g. P7, Article 1.5.4 – Compliance with Title IX **PASS**
- h. P8, Article 2.5.1.1 & Appendix A – Eliminates the Competition Committee as a standing committee on the COA Board **PASS**
- i. P9, Article 4.3.1 & Appendix C – Adds an additional position to the Management Council which would serve as the chair of the Management Council **PASS**
- j. P10, Article 4.3.3 – Modifies the structure of the Management Council **PASS**
- k. P11, Article 4.3.4 – Creates the position of a vice-chair of the Management Council **PASS**
- l. P12, Article 4.5.2 – Defines the standing committees of the Management Council **PASS AS AMENDED**
- m. P13, Article 6.2.1 – Identifies official business meetings for which Management Council sport representatives and/or COA representatives are eligible for reimbursement **PASS AS AMENDED**

- n. P14, ~~Bylaw 1.2 – Residency – This item was tabled by the COA Board October 13, 2006 –~~  
**Disregard this item**
- o. P15, Bylaw 3.1 – Provides clarification regarding nontraditional season of sport **PASS**
- p. P16, Bylaw 6.16 – Updates the medical guidelines for postconference competition **TABLE**
- q. P17, Bylaw 6.16.14 – Updates policies and procedures to coincide with Bylaw 9 **TABLE**
- r. P18, Bylaw 9 – Updates policies, procedures, and terminology **TABLE**
- s. P19, Bylaw 9.2 – Updates policies, procedures, and terminology **TABLE**
- t. P20, Bylaw 9.3 – Updates policies, procedures, and terminology **TABLE**
- u. P21, Bylaw 9.4 – Updates policies, procedures, and terminology **TABLE**
- v. P22, Bylaw 9.5 – Updates policies, procedures, and terminology **TABLE**

*(NOTE: Policy Items 16 - 22 were tabled and referred to the Constitution Committee for appropriate language and/or placement, then brought back to the Board as emergency items.)*

**Policy Items 23-28 (First Reading: For Discussion)**

- w. P23, Articles 5 & 7 – Eliminates possible conflict of interest **FAIL**
- x. P24, Bylaw 1.3.3 – Provides additional options for student athletes **FAIL**
- y. P25, Bylaw 1.6.1.D – Provides additional options for student athletes **FAIL**
- z. P26, Bylaw 1.9.4 – Brings uniformity to the application of rules for multi-sport athletes participating in multi-college districts **PASS AS AMENDED**
- aa. P27, Bylaw 3.17 – Provides guidelines for nontraditional season of competition **PASS AS AMENDED**

*Jean Snuggs of American River College, Gary Lewis of Shasta College, and John Woods of Palomar College all addressed the Board speaking in favor of Policy Item P-27 and urging approval.*

*(NOTE: There was some confusion as to whether or not this item was being voted on as an emergency item. It was determined that P-27 was appropriately heard and voted on as a First Read. Chair Arterberry advised that until the matter of a nontraditional season of competition is legislated, the current rule as stated in Bylaw 3.5.2 shall stand and be enforced and the Board will further discuss the matter at the next Board meeting in June.)*

- ab. P28, Bylaw 5.6 – Provides more structure and regulation to conference hosting process **PASS AS AMENDED**

Management Council Chair Jim Sartoris gave a summary of the operational items and reported the Council's vote. It was moved, seconded, and the motion carried (**MSC**) to approve Management Council's recommendation of the operational agenda items. A summary of that report is as follows:

## **2. Operational Consent Agenda Items**

- a. CO1, Cross Country Guide 4.2.b – Changes CCCCTCA meeting dates **PASS**
- b. CO2, Cross Country Guide 4.5.B – Uses current internet technology to post meet results **PASS**
- c. CO3, Women’s Golf Guide 6.1.I – Clarification to restrict all electronic devices on golf course during competition **PASS**
- d. CO4, Soccer Guide 4.3.B – Increases accuracy of calculation for winning percentage **PASS**
- e. CO5, Softball Guide 3.4.D – Increases “warm-up” from five to eight minutes **PASS**
- f. CO6, Softball Guide 3.4.K – Updates language to address previously adopted format **PASS**
- g. CO7, Softball Guide 3.6 – Eliminates repetitive language **PASS**
- h. CO8, Softball Guide 3.6.A – Brings consistent language to current rules **PASS**
- i. CO9, Softball Guide 3.6.B-C – Updates language to address previously adopted format **PASS**
- j. CO10, Softball Guide 4 – Updates language to address previously adopted format **PASS**
- k. CO11, Softball Guide 4.5.B – To align seeding representative responsibilities with baseball **PASS**
- l. CO12, Softball Guide 4.5, 4.6, and Appendix – Identifies regional rounds 1 and 2 throughout the Softball Guide **PASS**
- m. CO13, Softball Guide 4.6.A.1 – Brings consistent language to current rules **PASS**
- n. CO14, Softball Guide 4.6.A.6 – Brings consistent language to current rules **PASS**
- o. CO15, Tennis Guide 3.2.B – Updates current conference regional host rotation **WITHDRAWN**
- p. CO16, Tennis Guide 4.2.B.2-3 – Updates and extends conference state championship host rotation **WITHDRAWN**
- q. CO17, Track & Field Guide 1.1.3 – Includes both north and south qualifying processes **PASS**
- r. CO18, Track & Field Guide 1.2.B – Defines which regional committee shall recommend championship site **PASS**
- s. CO19, Track & Field Guide 1.2.1.B – Improves clarity of lane events **PASS**
- t. CO20, Track & Field Guide 1.2.1.C – Improves clarity of field events **PASS**
- u. CO21, Track & Field Guide 1.2.1.C – Clarifies how athletes advance from the regional tie-breaker to the state championship **PASS**
- v. CO22, Track & Field Guide 1.2.1.D – Clarifies the scratch deadline **PASS**
- w. CO23, Track & Field Guide 1.2.3.C – Defines what is to be included in meet information **PASS**
- x. CO24, Track & Field Guide 1.2.3.D.1-9 – Removes the requirement for the Pyro flash video at the finish line **PASS**
- y. CO25, Track & Field Guide 1.2.3.D.10-13 – Removes the requirement for the manual and third timing systems **PASS**
- z. CO26, Track & Field Guide 1.2.3.D.14-15 – Mandates what the opening heights must be in the high jump and pole vault **PASS**

- aa. CO27, Track & Field Guide 1.2.3.G.2.b – Gives meet management option to record data metrically **PASS**
- ab. CO28, Track & Field Guide 1.2.7.A – Brings consistency to the men's and women's events, listing them in proper order **PASS**
- ac. CO29, Track & Field Guide 1.2.7.B.1 – Provides coaches more time to prepare for changes made to state championship schedule **PASS**
- ad. CO30, Men's Volleyball Guide 3.4.B.4 – Reconciles the Guide with the Western State and Pacific Coast conferences **PASS**
- ae. CO31, Men's Volleyball Guide 4.2.D-F – Reconciles the Guide with the Western State and Pacific Coast conferences **PASS**
- af. CO32, Water Polo Guide 1.1.A-B – Changes to reflect current conference structure **PASS**
- ag. CO33, Water Polo Guide 2.2.1 – Changes to reflect current conference structure **PASS**
- ah. CO34, Water Polo Guide 2.7.A&C – Reflects current term served by the CCCWPCA President and changes to the dues structure **PASS**

### **3. Operational Items**

- a. O1, Bylaw 6.8.16 – Reflects value of postconference competition events and augments budgets **PASS**
- b. O2, Bylaw 3.11, Basketball – Provides 3 exposure events; moves start of practice to October 1 **WITHDRAWN**
- c. O3, Cross Country Guide 4.3.C – Reduces number of members on Games Committee **PASS AS AMENDED**
- d. O4, Cross Country Guide 4.3.E – Defines cross country team and penalty for competing an ineligible athlete **PASS**
- e. O5, Cross Country Guide 4.3.F – Defines cross country individual and penalty for competing an ineligible athlete **PASS**
- f. O6, Bylaw 3.12, Football – Allows the use of blocking sleds, bags, and tackling dummies during first three practice opportunities **PASS**
- g. O7, Football Guide 8 – Identifies rules to be used to govern all football contests **PASS**
- h. O8, Women's Golf Guide 6.1.C – Allows golf carts to be used by supervisors **PASS**
- i. O9, Soccer Guide 3.5.A.6 – Requires referees to show yellow & red cards to coaches for misconduct **PASS AS AMENDED**
- j. O10, Soccer Guide 4.1 – Allows additional men's team to participate in both north and south regionals maintaining the 40% mandate **PASS**
- k. O11, Soccer Guide 4.3.B.6 – Removes unintended double penalty for games forfeited after completion **PASS**
- l. O12, Soccer Guide 4.3.D – Prevents penalty to team when third party does not report match results prior to deadline **PASS**
- m. O13, Soccer Guide 4.4.G – Accommodates fall festival schedule and encourages team attendance at banquet **PASS AS AMENDED**

- n. O14, Softball Guide 3.9.A-B – Aligns ticket prices with O-1 and reflects value of postconference competition events and augments budgets **PASS**
- o. O15, Softball Guide 4.5.H.3 – Clarifies and brings consistency to PC format *Emergency PASS*
- p. O16, Softball Guide Appendix – Clarifies what host college facilities should have as a site *Emergency PASS*
- q. O17, Bylaw 3.17.2.F, Tennis – Allows opportunity for athletes to compete in regional and national collegiate tournaments *Emergency PASS*
- r. O18, Tennis Guide 3.3.A.1 – Allows Northern Regional Tournament to fill draw without increasing the size of the draw *Emergency PASS*
- s. O19, Tennis Guide 3.3.A.2 – Accommodates changes made while reconfiguring conference in Southern California *Emergency PASS*
- t. O20, Tennis Guide 3.3.C – Clarifies “defeated” as “eliminated by the qualifier” *Emergency PASS*
- u. O21, Tennis Guide 3.4 – Illustrates draw format *Emergency PASS*
- v. O22, Tennis Guide 3.4.C – Identifies four additional players to be seeded, does not increase the size of the draw *Emergency PASS*
- w. O23, Tennis Guide 3.4.G – Allows direct wins over an opponent to be the primary criteria for seeding **PASS**
- x. O24, Tennis Guide 4.4 – Illustrates the draw format *Emergency PASS*
- y. O25, Tennis Guide 6.2.A-C – Clarifies the dates of the Dual Team Regionals *Emergency PASS AS AMENDED*
- z. O26, Track & Field Guide 1.2.1.A – Where 5<sup>th</sup>-place finisher is not available, allows the next fastest finisher to take her/his place **PASS**
- aa. O27, Track & Field Guide 1.2.2.A – Saves meet management time in the seeding process and creates a more standardized formula for all races **PASS**
- ab. O28, Track & Field Guide 1.2.2.B – Standardizes the order of listed events for men and women **PASS**
- ac. O29, Track & Field Guide 1.2.2.C – Standardizes process independent of number of lanes on the track **PASS**
- ad. O30, Track & Field Guide 1.2.3.E – Reduces the size of the Games Committee **PASS AS AMENDED**
- ae. O31, Track & Field Guide 1.2.3.G.2.a – Provides meet management additional time to move jumping pits if Games Committee determines they are facing the wrong way **PASS**
- af. O32, Track & Field 1.2.3.1 – Allows interested parties to immediately access meet results **PASS**
- ag. O33, Men’s Volleyball Guide 4.1.B-C – Reconciles the Guide with the Western State and Pacific Coast sport guides **PASS**
- ah. O34, Men’s Volleyball Guide 5.1.A&D – Reconciles the Guide with the Western State and Pacific Coast sport guides **PASS**
- ai. O35, Water Polo Guide 4.3.G – Allows officials to remove a player from a game before that players actions led to the player receiving a red card or 1<sup>st</sup>/2<sup>nd</sup> strike. **PASS**

- aj. O36, Water Polo Guide 2.2.D – Adequately compensates officials for expenses incurred by participation in the state championship **PASS**
- ak. O37, Water Polo Guide 2.5 – Reflects the current ticket prices for the state championship **PASS**
- al. O38, Water Polo Guide 4.2.A.3—Reflects the current playoff structure for the Northern California women’s regional **PASS**
- am. O39, Water Polo Guide 5.3 – Changes format from a two-day to a three-day event to accommodate lengthened game times per the NCAA rule changes **PASS AS AMENDED**
- an. O40, Water Polo Guide 6.B.2.f – Identifies the makeup of the protest and officials committees **PASS**
- ao. O41, Wrestling Guide 1.2.2 – Balances the number of teams in the Northern and Southern California regionals **PASS**

*(NOTE: Operational Items O-4, O-5, O-9 and O-35 were passed with the stipulation that they be referred to the Constitution Committee for placement in the Bylaws.)*

## **H. OLD BUSINESS**

Management Council Jim Sartoris provided a background of the request for the formation of the Southern California Football Association and reported the results of the Form Ms received. Mr. Sartoris noted an overwhelming majority to approve the formation of the association. It was moved, seconded, and the motion carried (**MSC**) to approve the formation of the SCFA. Chair Arterberry requested the Board receive a status report on this matter at the fall conference.

## **I. MEMBERSHIP FORUM**

## **J. FUTURE AGENDA ITEMS**

Out-of-state waiver requests.  
 Out-of-season competition.  
 Agreement letter of Napa College and Solano College.

## **K. FUTURE BOARD MEETINGS**

The final Board meeting will be held in June at the COA office in Sacramento on a date to be determined.

## **L. ADJOURNMENT**

There being no further business, the meeting adjourned at 12:10PM.

Respectfully submitted,  
 Carlyle Carter  
 Executive Director