



**CALIFORNIA COMMUNITY COLLEGE ATHLETIC ASSOCIATION
MANAGEMENT COUNCIL**

MINUTES

*Thursday, March 31, 2011
Marriott San Mateo Hotel*

A. CALL TO ORDER & INTRODUCTIONS Dave Evans

The March 31, 2011, meeting of the California Community College Athletic Association (CCCAA) Management Council (MC) was called to order by MC Chair Dave Evans at 8:00AM.

MC members in attendance included: Chair Dave Evans, Vice Chair Jim Forkum, Jeanne Calamar, Mitch Campbell, Debbie Cavion, Newton Chelette, Terry Coblenz, Howard Davis, Albert Gasparian, Mark Gritton, Jerry Hannula, Joe Jennum, Gary Kollenborn, Clara Lowden, Kathy McGinnis, Dyan Miller, Len Mohny, Paul Moore, Rory Natividad, Ellen O'Connor, Javier Renteria, Connie Sears, Kulwant Singh, Jim Spillers, Andreas Wolf, and Susan Yates.

Members unable to attend included Ricardo Perez and Michael Wilding.

Also in attendance were: Gender Equity Committee Chair Diane Henry, Cost Containment Committee Chair McKinley Williams, and CCCAA staff Carlyle Carter, George Mategakis, Jason Boggs, Rina Kasim, and Debra Wheeler.

B. ADDITIONS OR CHANGES TO THE AGENDA Dave Evans

It was moved, seconded, and carried (**MSC**) to approve the following additions to the agenda:

J.4. Election of 2011-12 MC Chair

J.5. Election of 2011-12 MC Vice Chair

J.6. Legislation

J.7. Hot Topic

C. APPROVAL OF MINUTES Dave Evans

It was MSC to approve the November 29, 2010, MC Meeting Minutes.

D. CCCAA BOARD OF DIRECTORS REPORT..... Carlyle Carter for Jackie Fisher, Sr.

CCCAA CEO/President Carlyle Carter reported for Jackie Fisher, Sr., who was unable to attend. There are a few CCCAA Board members who will be unable to attend because of accreditation meetings on their campuses.

E. CCCAA CEO/PRESIDENT REPORT Carlyle Carter

CCCAA CEO/President Carlyle Carter reported that there is a three year contract with the San Mateo Convention, contingent on feedback from the CCCAA membership.

The report about the \$55 million “subsidy” for athletics has caused some uneasiness at the California Community Colleges Chancellor’s Office. Chancellor Scott and Barry Russell support athletics; however they do not support classes being held just for athletes to practice.

The CCCAA Office received an email from admissions regarding how to address residency. Every college must, by California state law, have a method to determine residency.

The CCCAA Office is currently requesting that colleges provide information about transfer rates and scholarships for the 2008-09, 2009-10, and 2010-11 academic years. Data has been received in a variety of formats. The CCCAA Board of Directors (Board) has requested the development of a template to get consistently formatted data.

Athletic directors have received a Survey Monkey link for student athletes to use to complete a survey providing information regarding their California community college experience. It is important that athletic directors find a way to connect with their student athletes via the student athletes’ cell phones. Student athletes seem to be much more responsive to texts than they are to email requests.

There are still questions within the Division 1 Academic Cabinet about raising the gpa standards for transferring student athletes. The required gpa may go from a 2.0 to a 2.25 or a 2.5. It was reported that the five football players from the City College of San Francisco are filing suit due to the transfer requirements for non qualifiers.

The protocol for distributing information from the CCCAA Office is as follows:
CEO/President Carter shall email conference commissioners with a Bcc (blind carbon copy) sent to each athletic director. Athletic directors are requested to distribute pertinent information to their coaches.

In house–The CCCAA office is located within the Community College League of California (CCLC) headquarters at 2017 O Street in Sacramento. The Association of California Community College Administrators (ACCCA) has moved out of the building, and the CCCLC will bring its legislative office into its headquarters building. There will be some remodeling to accommodate these changes, and the workspaces of Jason Boggs and Debra Wheeler will be affected. In addition, the “CCCAA Hall of Champions is taking place with

16"x20" plaques of all the previous year's state champions on exhibit. As they are replaced by the next year's state champions, they will be sent to the college.

F. CCCAA MC CHAIR UPDATE Dave Evans

CCCAA MC Chair Dave Evans provided the following report:

All 28 members of the MC were recognized and thanked for their hard work on behalf of the CCCAA membership. Six MC members have completed their first three-year term. They are: Vice Chair Jim Forkum, Debbie Cavion, Jerry Hannula, Dyan Miller, Paul Moore, Javier Renteria, and Kulwant Singh. Three members have completed their second three-year term. They are Clara Lowden, Rory Natividad, and Andreas Wolf. Jim Forkum was thanked for completing two, one-year terms as MC vice chair.

Much of the work completed by the MC is through its committees, and the committee members were recognized for their efforts. There are now eight working MC committees, including ad hoc committees.

The MC met in a retreat on March 29, 2011, and undertook a review of CCCAA Constitution and Bylaws, Article 1 to address the vision, mission, and values of the CCCAA; as well as the goals of the MC.

On behalf of the MC, the CCCAA staff (Carlyle Carter, Rina Kasim, Jason Boggs, George Mategakis, Rima Trotter, and Debra Wheeler) was thanked for their work to administer the 14th Annual CCCAA Convention. The coordination, planning, and site were exceptional. The address provided by Keynote Speaker Harry Edwards was moving, emotional, and fantastic. The Celebration of Scholar Athletes was very heartwarming. The session on the Statewide Academic Performance Review will prove invaluable to the membership over the next few years. The Hall of Fame Banquet was tremendous. Shamika Trotter was also thanked for assisting with the CCCAA "store" and registration.

G. SPORT REPRESENTATIVE REPORTS

1. Badminton Jim Spillers

Jim Spillers reported that the 2011 CCCAA Badminton State Championship will be held May 12 (team) and May 13-14 (individual) at City College of San Francisco.

2. Baseball Len Mohney

Len Mohney reported that the 2011 CCCAA Baseball State Championship will be held May 20-22 at Bakersfield College. Fresno City College was thanked for its 17 years of hosting the CCCAA Baseball State Championships.

The transition to using the new bats seemed to go smoothly. Don Sneddon was recognized for having reached his 1,000th career win.

Legislation brought forward from the California Community College Baseball Coaches Association (CCCMBCA) includes the following:

- S-1-F10 to change the regional game times in an effort to make the tournament run more efficiently.
- S-2-F10 to give traveling teams the opportunity to work out at the game sites.
- S-3-F10 to reflect the changes in CCCAA policies regarding protest committees and their duties.

3. Men’s Basketball.....Howard Davis

Howard Davis congratulated City College of San Francisco for winning the 2011 CCCAA Men’s Basketball State Championship. He thanked Ventura College, Will Cowen, Jim Stephens, and George Mategakis for their efforts to make this a first class event.

He also noted that he attended the seeding meeting, and felt that it was conducted in a very professional manner. He thanked the hosts of the seeding meetings—in the south, Newton Chelette; and in the north, Rich Botelho. He commended the seeding process as an “excellent and fair process that ensures the best playoff field.”

In a coordinated effort, the California Community College Men’s Basketball Coaches Association (CCCMBCA) and the California Community College Women’s Basketball Coaches Association (CCCWBCA) worked to raise the awareness of, and fundraise for cancer. To date, fifty-three colleges hosted events raising a total sum of over \$21,000 which was donated to the American Cancer Society.

Legislation brought forward from the CCCMBCA includes the following:

- S-4-F10 to address the seeding criteria with regard to forfeited games.
- S-5-F10 when three or more colleges from the same conference are seeded in the top eight, they will be placed into different quadrants.

4. Women’s BasketballEllen O’Connor

Ellen O’Connor also thanked those responsible for their administration of the 2011 CCCAA Women’s Basketball State Championship, as mentioned in the above report. Congratulations went to the winner of the State Championship, Santa Rosa Jr. College.

Howard Davis was thanked for his leadership in the basketball coaches associations fundraising efforts to benefit the American Cancer Society. To raise awareness, many teams wore pink attire or honored cancer victims prior to the game being played that day. Methods for fundraising included: donating gate receipts of the game, raffles, half-time activities, t-shirt sales, and season-long collections.

Flo Luppani was thanked for her leadership of the CCCWBCA. Incoming CCCWBCA President Coral Sage, Cosumnes River College, was announced.

A CCCWBCA concern regarding club coaching was noted.

Legislation brought forward from the CCCWBCA includes the following:

- S-6-F10 to provide a better, deeper pool of officials who will be available to work postconference competition regional and state championship games.

5. Cross CountryKulwant Singh

Kulwant Singh reported that the 2010 CCCAA Cross Country State Championship was held November 20 at Woodward Park in Fresno, hosted by Fresno City College. Gary Bluth was thanked for his efforts to administer the event.

Congratulations were extended to the following 2010 CCCAA Cross Country State Champions: San Bernardino Valley College (men’s team), Southwestern College (women’s team), Danielle Low (women’s individual from Los Angeles Trade Technical College), and David Cardon (men’s individual from El Camino College).

6. FootballMark Gritton

Mark Gritton congratulated City College of San Francisco (runner up) and the 2010 CCCAA Football State Champion Mt. San Antonio College.

The California Community College Football Coaches Association (CCCFCA) is currently working to develop further cost containment items. Scheduling and travel reduction were methods used to reduce costs. Eliminating the “bye” was thought to have an impact on cost reductions. However, a survey showed there were no significant savings. Travel squad size was also discussed.

Legislation brought forward from the CCCFCA includes the following:

- S-7F-10 to have the football poll be more objective, with better overall coverage of the region in which the poll members are voting.
- S-8-F10 to gain the football commissioners’ expertise and knowledge of the football programs in their respective regions with regard to the bowl selection process.

7. Men’s GolfNewton Chelette

Newton Chelette reported that the 2011 CCCAA Men’s Golf State Championship will be held May 16 at the Kings Country Club in Hanford, hosted by West Hills College-Lemoore.

8. Women’s Golf.....Dyan Miller

Dyan Miller reported that the 2010 CCCAA Women’s Golf State Championship was held at the Los Serranos Country Club in Chino Hills on November 15-16, hosted by Saddleback College. Irvine Valley College won the team championship, and Tammy Panich, Glendale College, won the individual championship through a card-off following tied scores. George Mategakis and Jerry Hannula were thanked for the work with the event.

9. Soccer Debbie Cavion

Debbie Cavion reported that the 2010 CCCAA State Soccer Championships were held December 3-5 at College of the Canyons. Chuck Lyons and Len Mohney were thanked for their administration of the event. The State Champions named were San Bernardino Valley College (women's) and Mt. San Antonio College (men's). The Hall of Fame Banquet, Showcase, and Statewide California Community College Soccer Coaches Association (CCCSCA) events all went well.

Oliver Germond of Fresno City College was thanked for his leadership of the CCCSCA, and Todd Curran of San Diego Mesa College was announced as the incoming CCCSCA president.

Legislation brought forward from the CCCSCA includes the following:

- S-10-F10 to allow forfeit wins to be fair to the team being affected related to the power point process.
- S-11-F10 to make the tie breaker relate more to the power point system.
- S-12-F10 to remind colleges hosting postconference competition that they need to follow the guidelines set for playoffs, especially with regard to field dimensions.

10. Softball Jeanne Calamar

Jeanne Calamar reported that the 2011 CCCAA Softball State Championship will be held May 20-22 at Bakersfield College. George Mategakis, Jan Stuebbe, Sandy Taylor, and the California Community College Fastpitch Coaches Association (3CFCA) were thanked for their efforts in planning this event.

Legislation brought forward from the 3CFCA includes the following:

- S-13-F10 to hold the seeding meeting on the last Saturday in April, rather than Friday evening, to reduce travel costs.
- S-14-F10 to allow the incoming president elect to observe the process he/she must follow when conducting the seeding meeting the following year.
- S-15-F10 to eliminate the strength of conference as criteria in the seeding process because it is redundant with the use of the RPI.

11. Swimming Albert Gasparian

Albert Gasparian reported that the 2011 CCCAA Swim & Dive State Championship will be held April 28-30 at East Los Angeles College. The college was commended for working to get its facilities in shape in order to host this event.

12. Tennis.....Mitch Campbell

Mitch Campbell reported that the 2011 CCCAA Tennis State Championship will be held May 12 (dual team) and May 13-14 at the Sierra Sport Racquet Club in Fresno, hosted by Fresno City College. He noted that this will also be the site for the CCCAA Tennis Northern California Regional competition.

Rick Morris and Jeff Benito were thanked for their leadership of the California Community College Tennis Coaches Association (CCCTCA).

Legislation brought forward from the 3CTCA includes the following:

- Tri-1-F10 to enable the Ojai tournament to precede the CCCAA regional and state individual championships regardless of changes to the scheduling of the Ojai Tournament was approved and became effective per Bylaw 4.1.3 on November 8, 2010.
- FIC-2-F10 to restore the regional final dates to those used prior to 2008 failed in committee on November 18, 2010.
- S-17-F10 to conclude regional competition upon determination of those who qualify for the state championship was withdrawn by the originator on March 25, 2011, to be reworked and resubmitted as new legislation.

13. Track & FieldJoe Jennum

Joe Jennum reported that the 2011 CCCAA postconference competition events will be held as follows:

- NorCal Combined Heptathlon & Decathlon–College of San Mateo, April 19-20
- NorCal Trials–Modesto Junior College, May 6 or 7
- NorCal Finals–Shasta College, May 13 or 14
- SoCal Combined Heptathlon & Decathlon–Antelope Valley College, Apr 12-13
- SoCal Trials–Mt. San Antonio College, May 6
- SoCal Finals–Mt. San Antonio College, May 13
- State Championships American River College May 20-21

He noted that there are not too many facilities large enough to host these events and those colleges that repeatedly host are highly valued.

The California Community College Cross Country and Track & Field Coaches Association (5CFTCA) was saddened by the death of its Hall of Fame member James Harvey. The 5CFTCA was honored to be able to help with his final expenses (headstone) and a donation in his name to the American Cancer Society.

Gary Bluth, Mark Covert, and Joe Mangan were thanked for their leadership of the 5CTFCA.

Legislation brought forward from the 5CFTCA includes the following:

- P-7-F10B to clarify the status of unattached competitors.
- S-18-F10 to address pacing and illegal assistance, banning members of coaching staffs from entering the same heat or flight of an event in which their athletes are competing.

14. Men’s Volleyball..... Clara Lowden

Clara Lowden reported that the 2011 CCCAA Men’s Volleyball Championship will be held April 22 at Orange Coast College.

The California Community College Men’s Volleyball Coaches Association (CCCMVCA) has instituted a Hall of Fame, and the CCCMVCA has 100 percent participation. John Landicho, San Diego Mesa College, was thanked for his leadership. MC Chair Dave Evans and the MC members were thanked for their support.

15. Women’s Volleyball.....Andreas Wolf

Andreas Wolf reported that the 2010 CCCAA Women’s Volleyball Championship was held December 4-5 at Chaffey College. Santa Rosa Jr. College and Los Angeles Pierce College played in the championship game, both as first-time finalists, with Los Angeles Pierce College winning the title. New president Tammy Knot and past president Laurie Nash, as well as Kanoe Bandy were commended for their leadership.

A belated note of congratulations went to Albert Gasparian who was inducted into the California Community College Women’s Volleyball Coaches Association (CCCWVCA) two years ago.

16. Water Polo Connie Sears

Connie Sears thanked Jean Snuggs and American River College for hosting the November 19-20, 2010, CCCAA Water Polo State Championship. Riverside Community College (women’s team) and West Valley College (men’s team) were congratulations for winning the CCCAA Water Polo State Championship titles.

No legislation is coming forward from the California Community College Water Polo Coaches Association; however, there is concern regarding the “disconnect” during the summer as a result of the number of colleges that will not be offering summer school this year.

17. Wrestling..... Jim Forkum

Jim Forkum commended Jaye Tashima, Victor Valley College, and her staff for their administration of the December 10-11, 2010 CCCAA Wrestling State Championship.

Also commended for their leadership of the California Community College Wrestling Coaches Association (CCCWCA) were Past President Larry Watanabe, and Incoming President Paul Keysaw. John Woods, Mike Liddell, and Dale Murray were thanked for

their leadership of the wrestling conferences. In addition, John Woods was commended for his “best practices” document that can be found on the CCCWCA website.

Current discussion within the CCCWCA includes changing the wrestling season, holding open tournaments, rules changes to allow greater participation, and organizing women’s clubs for wrestling with perhaps one tournament per month for women’s competition.

H. AFFILIATE ORGANIZATION REPORTS

1. CCCADASusan Yates

Susan Yates commented on the Hall of Fame, stating that it was a “wonderful event.” She recounted how each inductee mentioned that he/she was “JC person,” and felt that the slogan, “Your future begins at a California community college,” should be used.

All in attendance were asked to quickly respond to requests for data and to surveys. This information becomes critical in answering proposed budget cuts at the State level.

The CCCADA Convention will be held May 30-June 1 in Lake Tahoe. General Ragu and Civil Rights Attorney Zach Pelchat, Office of Civil Rights; will be presenters. Jan High, Sue Scott, and Shirley Baskin will be inducted into the CCCADA Hall of Fame.

John Volek reported that Bob Myers was selected to as the NATYCA National Athletic Director, and Susan Yates reported that John Volek received the NATYCA Western Region Athletic Director of the Year award.

2. 3C4A.....Javier Renteria

Javier Renteria reported that the 3C4A membership is having a workshop with Diane Dickman to discuss the timeline for transfers, and data guiding student athlete success. Athletic directors were encouraged to attend Diane Dickman’s presentation. A PowerPoint document of her presentation is available through the 3C4A.

He noted 3C4A that membership is critical to networking and getting clarification on new NCAA rules.

3. CCCCAGary Kollenborn

Gary Kollenborn stated that there was over 400 years of cumulative experience seated at the conference commissioners’ table. He thanked the CCCAA staff. He announced that John Volek, Sierra College, is retiring, and John was commended for his service to the Big 8 Conference and to the MC.

Logan McKechnie was also thanked for his service on the CCCAA Board. He has completed two, three-year terms, and it is anticipated that Dale Murray will be appointed to the CCCAA Board.

The commissioners appreciate the increased communication, primarily a result of increase emails and monthly teleconferences.

Dave Evans and Carlyle Carter extended their appreciation to the conference commissioners on behalf of the MC.

4. 4CA..... Terry Coblentz/Paul Moore

Paul Moore reported that 16 sports represented with more than 20 in attendance at the 4CA meeting. Concerns regarding the online exam were discussed, and it was asked if the online exam would replace the R-2 training. Would there be penalties for not passing the exam? The answer to both questions was, "No."

It was felt by the 4CA membership that the statewide stats need improvement. It was also felt that there needs to be a way for coaches and teams to be together during the summer without classes.

Terry Coblentz was thanked for her service, and it was announced that Pete Snyder is the incoming vice president.

Legislation brought forward by the 4CA includes:

- P-22-F10-B to provide a coaches code of conduct/ethics.
- O-1-F10 to allow spring sport athletes to be recognized for the academic achievements in a similar manner as fall sport athletes.

5. CCCATA Rory Natividad

Rory Natividad reported that the CCCATA is surveying its membership in an effort to determine how they can "Raise the Bar" in concert with this year's CCCAA Convention theme.

He announced that Brian Cable is the CCCATA incoming president.

Legislation brought forward by the CCCATA includes:

- P-19-F10 to require that all colleges have at least one AED (automated external defibrillator) available in the athletic trainer in athletic facilities to protect the health and welfare of all student athletes, whether at home for practices and games, or while at away contests.

6. CCCSSAA.....Ricardo Perez/Michael Wilding

Ricardo Perez and Michael Wilding were unable to attend; no report was provided.

7. CCCPE..... Kathy McGinnis

Kathy McGinnis reported that Stu Van Horn had given a powerful presentation on how to deal with the current budget crises. Liz Belyea, Rick Schroeder, and Diane Henry were thanked for their efforts on behalf of the CCCPE.

8. CCCSIA Jerry Hannula

Jerry Hannula reported that the membership of the CCCSIA continues to administer the “Athlete of the Month” award and to staff CCCAA state championship events.

The CCCSIA took offense at the rationale the Southern California Football Association provided in legislative item S-7-F10.

I. MANAGEMENT COUNCIL COMMITTEE REPORTS

1. Branding Len Mohney

Len Mohney reported that now is the time to rally. Marketing of California community college athletic programs will be key to keeping them strong. It was suggested that Youtube videos be uploaded to the CCCAA website.

The Branding Committee is working out the details to establish the “Raising the Bar” award, which will recognize colleges and/or teams for their community service. Details about the award, such as criteria, nomination process, and judging process are all being discussed.

The CCCAA membership was strongly encouraged to, when asked for promotional items such as photos, “Get it done!”

2. Bylaw 2 Review Ad Hoc Committee..... Newton Chelette

Newton Chelette reported that the survey of the Bylaw 2 Review Committee is done. Legislative items brought forward by the MC as a result of the survey conducted by the Bylaw 2 Review Committee include:

- P-10-F10 to allow college-identifying attire outside the college recruiting area.
- P-11-F10 to allow college-identifying attire while attending football all-star games outside the college recruiting area.
- P-12-F10 to allow college-identifying attire outside the college recruiting area and to allow college representatives to attend and/or speak at functions outside the college recruiting area.

3. Competition Committee Jim Forkum

Competition Committee members and McKinley Williams were thanked for their hard work on the Committee. Concerns discussed by the Competition Committee included the site selection process and the promotion of endangered/emerging sports. The Committee will also explore ways to have contact with student athletes where summer sessions have been discounted.

4. Gender Equity CommitteeDiane Henry

Diane Henry reported the results from a review of the Form R-4. A number of errors were noted. Twenty percent of the submitted forms had errors with math in the section for proportionality. Some counted/included the wrong years in completing the Text 2 portion. Training is needed. Diane Henry will work with Connie Sears to relook at the submitted Form R-4s and send those that are incomplete back to the college.

The Gender Equity Committee requested that MC Chair Dave Evans bring language to the CCCAA Board to include in the Constitution a penalty for failure to file the Form R-4. The Committee also requested that the CCCAA office update its list of high schools within the California community college districts.

OCR Representative Bill Mulrooney has asked for information regarding the survey of interest used by the colleges in the Form R-4 process. The Gender Equity Committee will request that CCCAA administer a standardized survey of interest.

Any questions with regard to Title IX should be directed to Zach Pelchat.

5. Postconference Competition Review Committee Newton Chelette

The Postconference Competition Review Committee (PCRC) assigned sports to its members as follows:

- ☛ Newton Chelette–Golf (M), Basketball (M&W)
- ☛ Mitch Campbell–Wrestling, Tennis (M&W)
- ☛ Tim Harrison–Soccer (M&W)
- ☛ Connie Sears–Water Polo (M&W) Swim & Dive (M&W)
- ☛ Joe Jennum–Track & Field (M&W) Cross Country (M&W)
- ☛ Jaye Tashima–Softball
- ☛ Javier Renteria–Baseball, Football
- ☛ Susan Yates–Volleyball (M&W)
- ☛ Dyan Miller–Golf (W), Badminton

The PCRC supports the cost containment extension through 2014.

6. Social Networking Ad Hoc CommitteeHoward Davis

Howard Davis reported that Jason Kehler, Joe Cascio, and Jason Boggs have been recommended for appointment to the Social Networking Ad Hoc Committee. It was **MSC** to appoint Jason Kehler, Joe Cascio, and Jason Boggs to the Social Networking Ad Hoc Committee.

The Committee is looking at how the NCAA is using the latest social networking technology.

Legislation brought forward through the Social Networking Ad Hoc Committee includes:

- P-13-F10-B to allow college athletic websites to use better and more appropriate web applications. It would also allow social media such as Twitter, Facebook, and other internet media.

7. Added Committees..... Dave Evans

MC Chair Dave Evans reported that two additional committees have been formed:

- a. Key Performance Indicator Ad Hoc Committee—Chair Jim Spillers, Debbie Cavion, Joe Jennum, Dyan Miller, and Andreas Wolf
- b. Bylaw 3.6 Review Ad Hoc Committee—Chair Mitch Campbell, Newton Chelette, Dave Evans, Jim Forkum, Kathy McGinnis, Paul Moore, and Javier Renteria.

J. OTHER

1. Continued Cost Containment McKinley Williams

McKinley Williams, on behalf of the Cost Containment Committee, will recommend that the cost containment action be extended through 2014.

In light of the current budget crises, the nontraditional season will be reviewed. The membership will be surveyed regarding cost savings and how the nontraditional seasons are funded.

Further discussion on how to reduce costs to athletic programs will be held. Items to be considered include: combination of men’s and women’s teams (in golf and tennis), centrally-located championships, and roster limitations.

Carlyle Carter reported the use of sport reimbursement enhancement funds. Colleges were reminded of the deadline for submitting participating team travel reimbursement requests (two weeks following competition).

2. Academic Performance Data Collection..... Clara Lowden

Clara Lowden reported that this work is still in progress, so no definitive statement or recommendation is ready at this time.

3. Professionalism..... Jim Forkum

Jim Forkum reported that a “Code of Ethics for Athletic Directors” will be a topic of discussion.

4. Election of 2011-12 MC Chair

Following the process outlines in the CCCAA Constitution, Jim Forkum was elected as MC Chair.

5. Election of 2011-12 MC Vice Chair

Following the process outlines in the CCCAA Constitution, Newton Chelette was elected as MC Vice Chair.

6. Legislation

Legislation was addressed as items were reported on through the regular agenda.

7. Hot Topics

a. Calendar Shifts—MC sport representatives were asked to remind their respective coaches associations to look ahead with regard to calendar shifts, especially with regard to how the changing dates for Bylaw 3.11, (Thanksgiving and Memorial Day) will affect their seasons of sport. Coaches associations should be proactive and address any needed changes using the Form 5 legislation process.

b. The following appointments will be recommended to the CCCAA Board:

MC Women’s Volleyball Representative—Peg Grady, City College of San Francisco

MC Men’s Volleyball Representative—Jonas Crawford, Oxnard College

K. ADJOURNMENT Dave Evans

There being no further business to come before the MC, the meeting was adjourned at 10:45AM.

Respectfully Submitted,

Debra Wheeler
CCCAA Director of Membership Services