

Dear Fellow Coaches,

Your 2008 California State Championships Meet Packet should include the following:

1. Meet Information
  - Entry Procedures for Direct Athletics
  - State Meet Accommodations
  - Coaches Dinner Information (future e-mail with more specifics)
  - Team Information Sheet (info to be on e-mail or faxed sheet!)
2. Meet Events
3. Qualifying time history
4. Proof of Performance Sheets
5. Coaches Invoice
6. Local Hospitals (in mailed version)

If your packet is missing any of the above information, please e-mail me at [jhigginson@saddleback.edu](mailto:jhigginson@saddleback.edu) . I will e-mail you the missing information. You will also be receiving a hard copy of all of this via snail mail.

PARKING: LOTS 4, 5a, 7 and 1a WILL NOT need permits!

I look forward to seeing all of you!

# CALIFORNIA COMMUNITY COLLEGE STATE SWIMMING & DIVING CHAMPIONSHIPS 2008 MEET INFORMATION

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- DATES:** Thursday - Saturday, May 1, 2, and 3, 2008  
Preliminaries begin daily at 9:30 a.m.  
Finals begin daily at 5:00 p.m. (\*4:00 p.m. on Saturday)  
Diving begins immediately following conclusion of morning session on May 1 & 2.
- SITE** Saddleback College-28000 Marguerite Parkway, Mission Viejo, 92692-Swim/Dive
- FACILITIES:** Swimming – 25 yard X 50 meter competition pool with 8 lanes for competition and 25 yard course for warm-up. Additional 3 lanes in 25 yard shallow pool.  
Diving – located in deep end of 50 meter pool (One 1-meter and One 3-meter boards).
- TIMING:** Colorado Timing System includes touch pads, electronic horn start; button back up system and eight-line scoreboard.
- RULES:** The 2008 NCAA Rules for Swimming and Diving, except as modified by the Swimming and Diving Supplement of the COA State Athletic Code.
- SEEDING:** Preliminaries and finals follow NCAA Rule 5: Eight (8) lanes for individual and relay swimming events. Eight (8) lanes for relay event prelims (relay finals 8-4)
- ENTRY PROCEDURES:** Entries will be done on-line at [www.directathletics.com](http://www.directathletics.com) See attached entry information for details on how to enter your athletes.  
Entries must be completed by Sunday April 27, 2008 12:00 NOON via Direct Athletics as well as a copy of online entry & completed diving sheets, E-MAILED to [jhigginson@saddleback.edu](mailto:jhigginson@saddleback.edu) OR faxed to Saddleback College (949) 347-9328.
- ENTRY SHEET:** A copy of your schools entries via Athletics Direct is the official entry, in which all pages must be either forwarded to [jhigginson@saddleback.edu](mailto:jhigginson@saddleback.edu) or a copy signed and faxed to Jennifer Higginson at Saddleback College (949) 347-9328. Include an e-mail, fax and phone number of Conference Rep. for Sunday contact, as well as a number you can be reached at on Sunday, April 27.
- DIVING:** Diving qualifiers will be selected at the Conference/Regional Diving Meets. Diving events will be conducted in their entirety Thursday and Friday. Each diving event shall be contested in accordance with 2008 NCAA rules specifically Rule 6-2 and the COA Supplement.  
Men's and Women's diving:  
Top 6 from North and South Region will compete in 1 meter and 3 meter diving events. Any diver that is qualified in the top 6 on one board and is a 1<sup>st</sup> or 2<sup>nd</sup> alternate on the other board may compete in both. Any diver that is 1<sup>st</sup> or 2<sup>nd</sup>

alternate and not part of the top 6 does not compete except in the event of a scratch that would move them into the top 6.

**All diving athletes names invited to compete at States must be on the Direct Athletics Sheet as well as submitting a diving list forwarded to Corey Stanbury (cstanbur@elcamino.edu) by SUNDAY APRIL 27-noon.** Corey Stanbury phone numbers: work (310) 660-3639, cell (310) 503-1185. Diving List Change Forms will be provided in the team materials packet. Changes to diving sheets may be done up to 30 minutes before each competition at the diving meet admin table.

**ENTRIES:**

The **16 fastest times** will be designated for **each individual event**. The **12 fastest relay times** will be designated for each relay event. There will be A and B time standards for each swimming event. If one of your swimmers qualifies in an event with an A standard they will be able to swim additional events so long as they have achieved the B standard in those events. The A standard will remain the top 16 swimmers in each event. The B time standard will be 2.9% of the A time added to the A time. (Examples...Men's 100 Free A time=48.11 (2.9%=1.33) B time =49.44). Not all swimmers who swim faster than 49.44 will be able to swim in the meet. Only those who have swam faster than 49.44 **AND** have achieved an A qualifying time in another event will be allowed to be added to the 100 free field. Swimmers are still limited to three (3) individual events per NCAA rules. Only times achieved in a bonafide community college dual, invitational, and/or conference championship competition during the 2008 season will be accepted to determine qualifying individuals and relay teams. **Proof of Performance (P.O.P.)** will be required for any times achieved in meets other than the Conference Championships, Cuesta Invitational, Mt. SAC Invitational, Pasadena Invitational or Palomar Pentathlon. **The P.O.P. forms must accompany entry forms. Any entry time submitted that can not be verified either with conference meet results, official results from a designated meet, or a P.O.P. form will be disregarded. Please insure that only verifiable times are submitted. The completed entry for each team will be due no later than 12:00 noon on Sunday April 27, 2008. Full instructions for delivery are listed under ENTRY PROCEDURES.**

**NUMBER OF EVENTS:**

Each participant is permitted to compete in a maximum of seven (7) events. One-meter and three-meter diving are considered separate events.

As per NCAA rule 3-2: Each institution shall be allowed a maximum of one team per relay event. Once an institution has been entered in a relay event, any eligible competitor from that institution may be designated by his/her coach to participate in the preliminary heats, swim off, and/or finals of that event as a member of that institution's relay team.

For relays, only actual participation in the preliminaries, swim off and/or finals shall be counted against the **18 competitors** allowed in each institution or against the maximum number of events in which a contestant is permitted to compete. **The names of the designated relay participants must be submitted to the appropriate official at a specified time before the start of the race, heat, swim off, or final.**

**RELAY PARTICIPANT DECLARATION:** The names of the four (4) swimmers competing in each relay event must be delivered to the Meet Manager at the start of each session.

**TIMELINE:** All Conference Reps are required to deliver a set of Conference results to the COA California Community College Swim and Dive Championship Meet Hosts as soon as possible following the Conference Meet

**Sunday Evening:** Jennifer Higginson will e-mail your conference rep with cutoff times along with a list of conference swimmers who have qualified for the events. It will be the conference rep's job to relay this information to the individual coaches in their conference. This should be done Sunday Evening.

**Monday Morning:** Each coach will need to compare cutoff times and individual entries for mistakes (e.g. 100 fly cutoff is 53.71 and your 52.99 kid is not listed as entered). **You have until 3:00pm to notify us of any mistakes PREFERABLY BY E-MAIL ([jhigginson@saddleback.edu](mailto:jhigginson@saddleback.edu) or by phone (949) 582-4667).** Thereafter, entries become final! No athlete will be added or bumped from an event after 3:00 p.m. Monday. This procedure should eliminate entry problems. If there is a mistake it will be because of your conference rep or because of you. If an athlete is not listed as entered because of your mistake, Please...DO NOT BRING THEM!

**ENTRY FEES:** **\$25 per Team** (\$25 -Men's Saddleback AND \$25 – Women's Saddleback) **PLUS \$10.00 per entered individual event plus \$30.00 per entered relay team.**  
Please make checks payable to: **SDBK Aquatics Foundation.**  
**All fees are due at the time of Team Check In before deck passes will be issued.**

**PARKING:** Lots 4, 5a, 7 and 1a WILL NOT be ticketed. Please park in these lots only!

**MEET PASSES:** There is one pass for each participant, three for coaches, and one for stat person in your packet. Team packets are available after Team Payment is received beginning on Wednesday, April 30 at 1:00p.m.

**ADMISSION:** General Admission = \$ 8.00 per day  
Restricted Admission = \$ 5.00 per day (faculty/staff/seniors/students/children u/12)

**CONCESSION:** There will be a food concession stand available throughout the competition. There will also be swimming vendors available during the three days of competition.

**T-SHIRTS:** State Championship shirts will be sold throughout the meet as long as they last for \$15.00 /each.

**MEET WEB POSTING:** Meet lists and results will be posted at the following COA and Saddleback websites:  
<http://www.coasports.org/> [www.saddleback.edu/athletics](http://www.saddleback.edu/athletics)

**HOTEL INFORMATION:** Hotel information can be found on the website and at the end of this sheet.

**DIRECTIONS:** Directions are available on the Saddleback web site

**CAMPUS MAP:** A campus map is available on the Saddleback web site

**LOCAL HOSPITALS:** A listing including address, phone number and a map will be listed on the website as well as listed in the mailed version of this packet.

**COACHES MTG:** **SATURDAY (ROOM 501 – directions will be attached to entry packet)**

**COACHES DINNER:** **THURSDAY NIGHT TBA – see upcoming e-mails**

**INQUIRIES:** Jennifer Higginson  
Office Phone: 949-582-4667 Fax Number: 949-347-9328  
Cell Phone: 949-412-4530 Athletics: 949-582-4547  
Email School: [jhigginson@saddleback.edu](mailto:jhigginson@saddleback.edu) Website: [www.saddleback.edu/athletics](http://www.saddleback.edu/athletics)

**ENCLOSURES:** Team Information Form  
Entry Procedures Guideline/Direct Athletics Instructions  
Hotel List  
Order of Events  
Previous State Meet Qualifying Times  
Coaches Dinner Information – TBA see future e-mails  
Proof of Performance Sheet  
Medical Services and Facilities

# **ENTRY PROCEDURES**

**All entry times must be submitted by Noon, Sunday, April 27, 2008.**

A Team's entry is not considered completely and officially entered until the following items have been completed:

1. Follow the directions and using **Direct Athletics** web based entry procedure @ **www.directathletics.org**
2. After "agreeing" to their entries on the Direct Athletics web site, each Team must:

**Forward the email copy of your entries from Direct Athletics along with the attached Team Information Sheet to [jhigginson@saddleback.edu](mailto:jhigginson@saddleback.edu)**

**OR**

- a) **Print a copy of their final entries.**
  - b) **Sign the copy and Fax it with the attached Team Information Sheet to 949-347-9328;**
3. **Fax all POP's** that are required by the entry procedures to the same fax number 949-347-9328.

**Additionally, all Teams MUST CONTINUE THE ENTRY PROCESS AND:**

1. **Contact your Conference Rep** by **Monday, April 28 by 10:00 A.M.** to verify:
  - a) The A and B qualifying times
  - b) The list of athletes invited to the State Meet.
  - c) Compare both of these to your signed entries.

Note: This information should be available by Sunday, April 27 at 8:00 P.M or when it becomes available if before or after that time at: [www.saddleback.edu/athletics](http://www.saddleback.edu/athletics)

2. **Contact the meet** host to discuss any discrepancies between your signed Team entry and the posted A and B Times and the Invitation list  
**BY NOON Monday, April 28** at 949-582-4667work OR 949-412-4530cell

**Not until these issues are resolved is the Meet closed and the entries become official.**

Once all issues are resolved Monday, April 28 after Noon then a final list will be distributed to the Conference Reps for distribution to all schools and posted on the web address above. It is the responsibility of the Conference Rep to disseminate this final list as soon as it is received to their Conference Teams.

# STATE MEET ACCOMODATIONS

\* Blocked Rooms under CA State Championships with special rates

## LOCAL HOTELS

### HOLIDAY INN, Laguna Hills (HOST HOTEL)

Contact: Mark Primas Website: [www.holiday-inn.com/lagunahillsca](http://www.holiday-inn.com/lagunahillsca)  
Phone: (949) 586-5000, ext. 345 Fax: (949) 770-6636  
Rates: \$109/room **88 Rooms Blocked**  
Location: I-5 at La Paz Road  
Distance: About 2 miles to campus via freeway (3 exits away NORTH)  
Food w/in walking: Starbucks, McDonalds, Claim Jumper, Outback

### FAIRFIELD INN by Marriott – 26328 Oso Parkway, MV 92691

Contact: Ashish Ray  
Website: <http://www.marriott.com/hotels/travel/snavo-fairfield-inn-mission-viejo-orange-county/>  
Phone: (949) 582-7100 Fax: (949) 582-3287  
Rates: \$109/room (includes complimentary breakfast) **50 Rooms Blocked Reserve before: MARCH 30!!!**  
Location: I-5 at Oso Parkway  
Distance: About 1.5 miles to campus via freeway (2 exits away NORTH)  
Food w/in walking: Starbucks, Carls Jr.

### IRVINE SUITES HOTEL - 23192 Lake Center Drive, Lake Forest Irvine, CA 92630

Contact: Alnie Bautista Website: <http://www.irvinesuites.com/>  
Phone: (949) 380-9888 Fax: (949) 380-8307  
Rates: \$89 /suite with microwave (complimentary full breakfast, \$10/per additional adult)  
Location: I-5 at Lake Forest **40 Rooms Blocked RESERVE before APRIL 18!!!**  
Distance: About 6 miles to campus via freeway

### HILTON Garden Inn, Foothill Ranch - 27082 Towne Centre Drive, Foothill Ranch, CA 92610

Contact: Gary Garcia Website: [www.irvineeastlakeforest.stayhgi.com](http://www.irvineeastlakeforest.stayhgi.com)  
Phone: (949) 859-4000 Fax: (949) 859-4020  
Rates: \$ 125/room Fri.-Sun \$95/room Wed.-Thurs. **20 Rooms Blocked**  
Location: Towne Centre Dr. and Lake Forest Ave.  
Distance: About 9 miles to campus (15-20 min.)  
Food w/in walking: Across from mall and theaters, Outback, Chilis, Souplantation

### COURTYARD by Marriott, Laguna Hills 23175 Avenida de la Carlota, LH 92653

Contact: Tina Menkal  
<http://www.marriott.com/hotels/travel/snalh-courtyard-laguna-hills-irvine-spectrum-orange-county/>  
Phone: (949) 859-5500, ext. 634 Fax: (949) 454-2158  
Rates: \$139  
Location: I-5 at Lake Forest  
Distance: About 7 miles to campus via freeway

**COURTYARD by Marriott, Foothill Ranch 27492 Portola Parway, Foothill Ranch 92610**

Contact: Valter Elicker  
Website: <http://www.marriott.com/hotels/travel/snafr-courtyard-foothill-ranch-irvine-spectrum>  
Phone: (949) 951-5700 Fax: (949) 597-0731  
Rates: \$139-\$199  
Location: I-5 at Bake Parkway at Portola Parkway  
Distance: About 9 miles to campus via freeway

**DANA POINT – South of Mission Viejo next to the beach**

**HOLIDAY EXPRESS – DANA POINT 34280 PCH, Dana Point 92629**

Contact: Cynthia Jarquin Website: [www.danapointinn.com](http://www.danapointinn.com)  
Website: [http://www.ichotelsgroup.com/h/d/ex/1/en/hotel/dptpc?\\_requestid=110872](http://www.ichotelsgroup.com/h/d/ex/1/en/hotel/dptpc?_requestid=110872)  
Phone: (949) 248-1000 Fax: (949) 661-3136  
Rates: \$119/room **20 Rooms Blocked (RESERVE BEFORE APRIL 1!)**  
Location: I-5 at Beach Cities (Dana Point) on PCH NEAR BEACH  
Distance: About 9 miles to campus via freeway (10-15 min.)  
Food w/in walking: Dennys, Del Taco, McDonalds, A's Burgers, Pizza place, Subways, Chronic Tacos  
Close to harbor (1 mile)

**DOUBLE TREE HOTEL 34402 PCH, DP 92693**

Contact: Mary Bagonghasa Website: [www.dohenybeach.doubletree.com](http://www.dohenybeach.doubletree.com)  
Phone: (949) 661-1100 Fax: (949) 489-0628  
Rates: \$139/room **20 Rooms Blocked**  
Location: I-5 at Beach Cities (Dana Point) on PCH ACROSS FROM DOHENY STATE BEACH  
Distance: About 9 miles to campus via freeway (10-15 min.)  
Close to harbor (1 mile)

**DANA POINT MARINA INN – 24800 DP Harbor Drive 92629**

Contact:  
Phone: (949) 496-1203 Website: [www.danapointmarinainn.com](http://www.danapointmarinainn.com)  
Rates: \$89-129  
Location: I-5 at Beach Cities (Dana Point) at the harbor  
Distance: About 9 miles to campus via freeway (10-15 min.)

**LAGUNA CLIFFS MARRIOTT**

Contact: Website: [www.lagunacliffs.com](http://www.lagunacliffs.com)  
Phone: (949) 661-5000  
Rates: \$190-\$215  
Location: I-5 at Beach Cities (Dana Point) at the harbor  
Distance: About 9 miles to campus via freeway (10-15 min.)

**CALIFORNIA STATE  
CHAMPIONSHIPS  
SWIM & DIVE  
2008**

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**FACSIMILE TRANSMITTAL SHEET**

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TO: SADDLEBACK COLLEGE	FROM:
ATTN: JENNIFER HIGGINSON	DATE: April 27, 2008
FAX NUMBER: 949 347-9328	TOTAL NO. OF PAGES INCLUDING COVER:
PHONE NUMBER: 949 582-4667 WK, 949 412-4530 CELL	SENDER'S PHONE NUMBER:
RE: STATE ENTRIES	SENDER'S FAX NUMBER:

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X URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     PLEASE RECYCLE

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SCHOOL NAME: \_\_\_\_\_

GENDER:        MEN / WOMEN (circle one that applies)

COACH'S NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

HOW CAN I CONTACT YOU ONCE YOU ARRIVE AT MEET: \_\_\_\_\_

ADDITIONAL ITEMS:

(Fax this information and include the SIGNED print out sheet from Direct Athletics OR forward e-mail confirmation from Direct Athletics and include the above information on your e-mail)