

COA MANAGEMENT COUNCIL

MEETING MINUTES

Peppermill Hotel

Reno, Nevada

April 7, 2005

A. WELCOME AND CALL TO ORDER/INTRODUCTIONS

Chair John Keever called the meeting to order at 1:45PM. Members present were Clar Appledoorn, Fran Babich, Kanoe Bandy, Rod Beilby, Deborah Blackmore, Shannon Bracy, Bob Clement, Dean Crowley, Ann Heck, William Kaiser, Tony Lipold, Eric Montgomery, Jim Sartoris, Roger Schultz, Dan Smith, Jean Snuggs, Pete Snyder, Steve Ward, Jerry White, Susan Yates. Steve Cassidy, Pauline Clark, Terry Coblentz, and Matt Jackson were unable to attend. Also in attendance were Eva Conrad, Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre.

Chair Keever welcomed everyone attending the meeting and expressed his thanks to the COA staff and State Commissioner Joanne Fortunato for creating a phenomenal awards luncheon and convention. He congratulated the awards recipients and thanked the individuals and groups involved in the presentation of the convention, noting that next year's convention will be back to a three-day format.

B. REVIEW OF OCTOBER 12, 2004, MINUTES

It was moved, seconded, and the motion was carried (MSC) to approve the October 12, 2004, Management Council meeting minutes. These are available on the COA website at http://www.coasports.org/meetings/mgtc_mins101204.pdf.

C. CHAIR UPDATE/REMARKS

Chair Keever informed members that his term on the Management Council will expire in June. He expressed his appreciation, noting that he has been honored to serve as chair and on the executive board. He also thanked the board for its active role in the athletic programs and for taking on such controversial issues such as out-of-season competition. He also took the opportunity to (personally and on behalf of the Management Council and athletic directors association) thank State Commissioner Joanne Fortunato for her service to California community colleges during the last decade. He thanked her for her dedication to providing an outstanding experience for

the student athletes. He then mentioned just a few of the highlights regarding how the athletic programs and the COA have benefited from her leadership.

Chair Kever reviewed the responsibilities of the Management Council, which are operational issues concerning how the sports and postconference programs are conducted. Management Council representatives are the liaisons for the Management Council and the sport coaches associations. It is very important that the COA sport representatives keep the line of communication open encourage their respective coaches' association presidents to stay in constant communication with his/her coaches, attend meetings and be active in the coaches associations' activities. He also reviewed the guidelines for terms of service on the Management Council and reviewed the sport representatives who are currently serving. Management Council affiliate representatives also deal with operational issues and are liaisons for their affiliate groups they are charged with conveying information between the two entities. Criteria for that selection process were reviewed, and it was noted that the sport coaches association has erroneously had two representatives. That will be corrected this year and only one representative will be selected to serve on the Management Council.

Questions presented were: Are we following process for affiliate nominations? Each affiliate organizations' process was discussed and it was noted that the athletic directors' association president's term does not coincide with their representation on the Management Council. The athletic directors will be determining how best to make that transition.

Another question posed was whether or not nominees need to be actively employed in a position corresponding to their affiliate group, e.g. current president, active coach, or active trainer, in the respective association. Some of the suggestions to address the issue and thoughts on the matter were:

- ~ Bring forth legislation that would provide a guideline for process and eligibility
- ~ Follow the trainer's format, which is that the president of the organization serves and represents the organization on the Management Council.
- ~ Each affiliate group needs to have a constitution which would detail its process.
- ~ It was recommended that legislation be developed for the fall meeting requiring affiliates to have a process, while allowing for a method that will assist them in determining who would best represent their respective associations.
- ~ Another suggestion was to require a standardized process.
- ~ Ensuring that gender and north/south representation is balanced.

The State Commissioner will make the determination of the sport coaches association representative this year, but the sport coaches association needs to develop legislation for future guidelines.

D. COA BOARD REPORT

Board Chair Eva Conrad introduced the Board members in attendance at the Management Council meeting and encouraged the membership to discuss out-of-season competition or other concerns with them. She reviewed the status of the search for a new State Commissioner, noting that the new position title will be Executive Director. A timeline for the selection process has been drafted with the intent that the position be filled by July 1.

E. AFFILIATE ORGANIZATION REPORTS

1. CCCADA

CCCADA President Dave Evans thanked COA Board chair Eva Conrad for attending its morning meeting and reported that out-of-season competition was discussed at length. That particular legislation will not be endorsed by the Athletic Directors Association. He detailed the voting results of the other legislation as well. He provided the list of names they would submit to represent the athletic directors for the screening committee for the new Executive Director of the COA. The CCCADA annual convention will be June 5 - 7, 2005, in Tahoe, with an April 20 deadline for room registration.

Mr. Evans indicated that time did not permit discussion of liability insurance for the conference commissioners but they are hopeful that a resolution has been reached as a result of the different proposals discussed at the conference commissioners' meeting this morning.

The second segment of the CCCADA meeting included a presentation by Aracely Mora, Sue Beers, Diane Henry, and SCOPE's president-elect, Bob Myers.

The third segment was with 3C4A. Evans Roderick, Virginia Romero, Bruce Furuya, Aracely Mora, and Steve MacDonald from Texas A & M provided a very enlightening discussion on academic reform.

2. 3C4A

Chris Jeffries, who will be the 3C4A representative on the Management Council next year, reported that 3C4A was meeting at the moment. One of the main topics of discussion is a reorganization of its executive committee as Evans Roderick plans to retire soon. She advised that the 3C4A will be holding academic workshops in the north and the south in April.

3. CCCSCA

Pat Doyle reported that the Sport Coaches Association is working on its constitution and also indicated that the *Constitution* Article detailing who serves on the Management Council and the chart in Appendix C do not coincide. Chair Keever interjected that the error is in the Appendix and that the correction will be reflected in the next-published *Constitution*. Mr. Doyle also expressed concern for whether the field would be represented on the selection committee for the new executive director of the COA.

4. SCOPE

Pete Snyder confirmed that Bob Myers will be the SCOPE president next year and offered his thanks to Aracely Mora and Sue Beers for their work and dedication over the last couple of years. He encouraged people to become a member of SCOPE and to be active in the group.

5. CCCSIA

Eric Montgomery congratulated Mt. San Antonio College and Citrus College for hiring new Sports Information Directors and thanked Commissioner Joanne Fortunato and Associate Commissioner Stu Van Horn for their support of the group and getting them mobilized, especially for the fall festival. Many COA championships have been broadcast on COA internet radio and have been archived. He encouraged athletic directors and others interested in adding a sports information position at their school to please get in touch with his organization.

F. SUBCOMMITTEE REPORTS

1. Postconference Competition Review Committee

Ann Heck reported that the Postconference Competition Review Committee met the night before and looked at three areas: 1) Current legislation in areas where postconference competition formats were being changed. She will share the committee's comments as legislation is reviewed. 2) Working with the festival committee to ensure that items contained in the mission statement relative to cost effectiveness and educational absences were part of the planning process. After hearing Stu Van Horn's report at its meeting, the committee feels confident those issues are considered in the process of planning a first-class event. 3) Bylaw 6 regarding postconference competition reflects many areas that no longer apply to postconference competition. The committee is working with the sport coaches associations to remove language that is sport specific and to make sure everything is in the respective sport guides so they are complete. The committee is also drafting guidelines in Bylaw 6 to contain the percentage guidelines relative to the number of

participants in regional and state championships, and to eliminate sections that make reference to Format A and Format B. The committee's plan is to bring forth legislation in the fall that will streamline Bylaw 6.

The Committee also reviewed financial reports for all sports and noted the areas of concern as being sports that a) must charge entry fees, b) have high event administration costs, or c) have low reimbursements.

2. Site Selection Committee

Susan Yates reviewed the fall festival format and shared an article from the Fresno paper indicating the city is fully embracing this event for California community college student athletes. The committee met March 16 at the host Radisson Hotel. All fall sport representatives and many others were there to discuss the logistics of the festival. The festival will include an education component that counselors will coordinate and involve elementary schools, Boys and Girls clubs, and Valley Children's Hospital. The next meeting will be Wednesday, April 20. Associate Commissioner Stu Van Horn further discussed the educational aspect of this event and listed a few of those benefits. He stressed the importance of supporting this concept to deliver the economic impact promised, as it is an important partnership with the city. Discussion followed regarding teams that do not stay in designated hotels. It was suggested that legislation be introduced in the fall that would disallow reimbursement to teams that do not stay at the designated hotels.

3. Form G Committee

Golden Valley Conference Commissioner Clar Appledoorn provided the background on Form G and indicated that in 2004 Management Council charged the committee with revising the sport season chart in the Bylaws. He reported that five sports were inadvertently omitted when those revisions were made and therefore the committee had submitted one Form 5 to address those sports which are tennis, soccer, wrestling, basketball, and men's volleyball. He requested that the Management Council consider each sport individually rather than as just one piece of legislation.

G. LEGISLATION

Management Council reviewed and voted on proposed legislation submitted for spring 2005. Recommendations were made to the Board concerning the Consent Items and Constitution Article/Bylaw Policy Items 1-3. A report of the decisions made with regard to Bylaw Operational/Sport Guide Items C1 through C21 was forwarded to the Board.

*The final results of this legislation is recorded in the April 8, 2005, meeting minutes of the COA Board and may be viewed at:
http://www.coasports.org/meetings/board_mins040805.pdf.*

H. OTHER

Chair Keever initiated conversation regarding selection of the six Management Council members to serve on the screening committee for the applicants of the COA's Executive Director position. Volunteers were chosen and those names will be forwarded to the COA Board.

Participation in competition outside of California by COA member colleges was also discussed and Management Councilmember Dan Smith will draft a Form 5 addressing the subject for legislative review at the October 2005 meeting.

I. ADJOURNMENT

There being no further business to come before the Management Council, the meeting was adjourned at 4:45PM.

Respectfully submitted,

Joanne A. Fortunato, Ph.D.
State Commissioner