

Commission on Athletics

COA MANAGEMENT COUNCIL CHAMPIONSHIP SITE SELECTION

MINUTES

December 15, 2004

Via CCCConfer Teleconference

1. Those in attendance were: Philip Marcellin (College of the Canyons, M/W Soc), Rob Wojtkowski (Cuyamaca, M BKB), Kanoe Bandy (Taft, MC), Todd Curran (SD Mesa, M/W Soc), Vance Walberg (Fresno City, M BKB), Brian Tessler (Reedley, W BKB), John Taylor (Antelope Valley, W Bkb), Terri Hearn (San Jose City, W Bkb), Rob Wojtkowski (Cuyamaca, M Bkb), Christa White (Victor Valley, WVB), Geoff Smyth (Las Positas, Soc), Phil Marcellin (Canyons, Soc), Mary Ann Paz (SJ Delta, WVB), Scott Dameron (Bakersfield, Soc), Vance Wahlberg (Fresno, MBKB), Eric Mendoza (Fullerton, CCCSIA), Tony Marcolpus (Cabrillo, M Bkb), Bob Clement (West Hills, MC), Shannon Bracy (De Anza, CCCATA), Eric Mendoza (Fullerton, CCCSIA), Susan Yates (Fresno City, MC), Stu Van Horn (COA), John Keever (Moorpark, MC Chair), Ann Heck (SD Mesa, chair, MC PCRC), Pete Snyder (Fullerton, WP), Lisa Davis (Porterville, WVB), Dave Eadie (COA), Cynthia Rail (COA).

2. Update of Official Roster of Subcommittee

Amendments to the roster were made during roll call. Updates included:

- Lisa Davis, Porterville College, President, CCCWVB Coaches Association

3. Adoption of October 12, 2004 Meeting Minutes

The subcommittee accepted Minutes of the 10/12/04 meeting. The meeting Minutes can be viewed at www.coasports.org, in the Meeting/Minutes section of the site.

4. Review of SCA Discussion at Fall General Coaches Meetings

- Each SCA President (and/or designee) shared an oral review of issues resulting from general membership meetings held in fall 2004.
- The comments are included in an attachment sent to subcommittee members (and do not appear in these official Minutes) and is entitled 'Meeting Questions, Concerns, and Comments Log'

5. COA Staff Review of CVB Presentations

- COA staff reviewed a meeting attachment that summarized current status of presentations to California-based convention and visitors bureaus (CVB), city managers, chambers of commerce and economic development entities.
- It was reported that six presentations have been conducted, with two more scheduled by the Holiday break.

- It was noted that 13 CVB's across the state have expressed an interest in hearing the presentation about the festival concept.
- It was reported that a decision will be announced by January 15, 2005 of the region selected to host the inaugural fall 2005 COA festival.

6. Review of Draft of Physical Facility Needs Assessment

- A handout was reviewed that listed minimum venue requirements for each championship sport.
- Subcommittee members were asked to review closely the draft document and email Cynthia Rail with corrections, additions, amendments, etc. by mid-January 2005. This is an important document that must be accurate to ensure venue reviews and visits encompass the infrastructure physical elements necessary to host each COA championship.
- The minimum qualifications were purged by COA staff from existing COA sport guides and NCAA guidelines.

7. Form 5 Review

- The Soccer Coaches Association and Women's Volleyball Coaches Association agreed to submit their season of sport change for 2005 via a Form 5 by February 1, 2004. It was agreed that the start of their season would not change from current policy.
- Once submitted, the Form will advance in the COA legislative process for formal adoption by the COA Management Council on April 7, 2005.
- When approved, the legislation will be effective on July 1, 2005.

8. Implementation Steps in January 2005

- The subcommittee was briefed regarding initial implementation steps to undertake prior to the March 2005 meeting. Those included:
 - Review of Physical Specifications Draft
 - Soccer and W Volleyball Form 5's by February 1
 - Obtaining sleeping room night commitments of SCA for state championship
 - Obtaining physical meeting room needs of SCA for membership meetings/convention
 - Initial development of a festival 'mark'
 - Decisions affecting how COA budgets are arrayed as it relates to the COA PC accounts
 - First iteration of a festival operational manual/handbook
 - Securing venue directors for each site
 - Development of a master schedule of competition dates/times

9. 2004-05 Meeting Calendar

- The next meeting of the subcommittee is set for Monday, March 7, 2005 at 11:00 a.m. via *CCCConfer* teleconferencing services.

- Subcommittee members can dial in from any location. To access the meeting, dial 866.826.6337. At the prompt, enter pass code 376327 followed by the # sign.

10. Adjournment

- There being no further business to come before the COA Management Council Championship Site Selection Subcommittee, the meeting was adjourned at 11:40 a.m.

Respectfully Submitted,

Joanne A. Fortunato, Ph.D.
State Commissioner