

COA BOARD

MEETING MINUTES

*Radisson Hotel
Sacramento, CA
April 7, 2006*

A. WELCOME AND CALL TO ORDER

Chair Eva Conrad called the meeting to order at 8:00AM. Members present were Stan Arterberry, Helen Benjamin, Susan Carroll, Ned Doffoney, Thomas Fallo, Jackie Fisher, Sr., Kathleen Hodge, Logan McKechnie, Francisco Rodriguez, and Jean Snuggs. Others in attendance were, Carlyle Carter, Debra Wheeler, Mike Conway, and Judy Centlivre. Board member Michael Bagley was unable to attend.

B. ADDITIONS TO AGENDA

Bill Kaiser of Modesto Jr. College requested a discussion of his college's previous request to change conferences. Dr. Conrad stated that the Board would hear his comments after the agenda items listed.

C. REVIEW OF FEBRUARY 22, 2006, MINUTES

It was moved, seconded, and the motion carried (MSC) to approve the February 22, 2006, meeting minutes. These are available on the COA website at http://www.coasports.org/meetings/board_mins022206.pdf.

D. REPORTS

- 1. COA Board Chair Eva Conrad** reported that the evaluation of the Executive Director has been completed after receiving input from the membership and Board review. While the evaluation is confidential in nature, the Board is pleased with Carlyle Carter in assuming leadership of the COA. She noted that the second open forum session was held at this fall conference. The Board wants feedback from the membership and requests that emails be sent to Carlyle Carter and/or have discussions at the conference meetings. Dr. Conrad wished everyone well and said a final goodbye as her term on the COA Board ends in June.
- 2. Executive Director Carlyle Carter** directed attendees to the COA website where, if they were unable to attend the convention opening, they will be able to read the welcome address for this year's convention. That link will be available the week following the convention. Mr. Carter shared some of his observations since assuming his position at the COA noting areas of strength and other that could be improved. He reported that the

monetary portion of the City College of San Francisco lawsuit has been settled and a joint press release is being written at this time. He pointed out highlights of the proposed legislation as well as discussions at the March 7 summit with the Management Council sport representatives and sport coaches' association presidents. Accomplishing the goals for the year continues and Mr. Carter listed some of the meetings and events he has attended. He has gained much knowledge of the *Constitution and Bylaws*, has been working with the Constitution Committee and conference commissioners to re-establish the casebook, and is looking forward to the proposal from the sport coaches regarding out-of-season competition. The basketball championship was a success and a meeting will be held with the Fresno Sports Council to review issues that need to be addressed for the next festival. Legislation to be aware of is AB2165 which Mr. Carter is working with the Community College League of California Legislative Office to respond to this bill, as well as addressing the legislature with Arnold Bray when the bill is heard.

- 3. Management Council Chair Jean Snuggs** gave a brief synopsis of the reports of Dr. Conrad, Mr. Carter, and the Management Council committees and subcommittees and advised the names proposed to assume the seats vacated by outgoing members, as well as members whose terms were renewed. Changes for 2006/07 on the Management Council will be Dave Evans replacing Jean Snuggs, Jim Spillers will replace Ann Heck, and Fran Babich and Tony Lipold have both accepted second terms. It was moved, seconded, and the motion carried (**MSC**) to accept the proposed Management Council slate for 2006/07.

Ms. Snuggs discussed the process determined to select a new chair for the upcoming year and the formation of a new ad hoc committee that will develop proposed legislation that will set a process for this task in the future and will also review the structure of the Management Council and its responsibilities. The Decorum Policy Committee has been created to review the current policy and determine the needs of the individual sports, with the intent being to strengthen the decorum policy. The Management Council reviewed and voted on the legislation and finished the meeting with a presentation by Alan English of COA corporate partner, DonationsInk.com.

E. BOARD COMMITTEE REPORTS

- 1. Awards Committee Chair Susan Carroll** applauded the student athletes honored at this year's awards luncheon and noted that this great group of students validates what athletics does for the students. This is a wonderful recognition for the students and the schools.
- 2. Competition Committee Chair Helen Benjamin** advised that the committee reviewed 42 operational items in the open forum and she thanked Debra Wheeler for her assistance in preparing these legislative items. Dr. Benjamin stated that the committee was also recommending that the Board consider make the Competition Committee a subcommittee of the Management Council as it deals with operational matters only, but retain the open forum format. Chair Conrad directed Management Council Chair Jean Snuggs to bring a recommendation for next year regarding this issue to the Board at its next meeting.

3. **Finance Committee Chair Tom Fallo** reported that the committee met via conference call, reviewed the legislation and provided recommendations for those items with fiscal impact. The committee will meet again prior to the next Board meeting to discuss the budget.
4. **Constitution Committee Chair Jackie Fisher, Sr.** reported that the committee met for the two days prior to the convention, reviewed all sections of the *Constitution and Bylaws*, made editorial changes and will submit Form 5s for the next legislative session. The committee's meeting was even more laborious than usual and Dr. Fisher thanked the committee members for their dedication to the task.
5. **Gender Equity Committee** was previously chaired by Dr. Rosa Perez until her recent resignation from the COA Board after accepting the position of Chancellor of San Jose-Evergreen CCD. Carlyle Carter reported that a committee meeting will be scheduled in the near future and reminded members that participated in the special order of the Title IX manuals offered by Val Bonnette that their orders are at the registration desk to be picked up by close of the convention.

F. LEGISLATION

Policy Committee Chair Stan Arterberry reviewed the policy items and the Board discussed Policy Item 1 in particular before voting on those items. It was moved, seconded, and the motion carried (**MSC**) to accept the recommendations of the Management Council with regard to the operational items. The results of the voting are shown below. The legislative summary sheets which also include the information as to the items' pass or fail disposition are attached and shall be considered a part of the minutes of this meeting.



SUMMARY OF DECISIONS ON LEGISLATION OF APRIL 7, 2006

Policy Items Voted on Individually by the COA Board

P-1	2 nd Reading	Passed	(effective 7/1/06)
P-2	2 nd Reading	Passed	(effective 7/1/06)
P-1	4th Reading Emergency	Passed as amended	(effective 4/7/06)
P-2	4th Reading Emergency	Passed as amended	(effective 4/7/06)
P-3	1 st Reading	Failed	
P-4	Emergency	Passed as amended	(effective 4/7/06)
P-5	Emergency	Passed as amended	(effective 4/7/06)
P-6	Emergency	Passed as amended	(effective 4/7/06)

Operational Items as Voted on by the Management Council and Accepted by the COA Board

(all operational items have an effective date of 7/1/06)

O-1	Passed as amended	O-23	Withdrawn by originator
O-2	Passed	O-24	Passed as amended
O-3	Passed as amended	O-25	Passed
O-4	Passed	O-26	Passed as amended
O-5	Passed	O-27	Passed
O-6	Passed	O-28	Passed
O-7	Passed	O-29	Passed
O-8	Passed as amended	O-30	Passed
O-9	Passed as amended	O-31	Passed
O-10	Passed	O-32	Withdrawn by originator
O-11	Passed as amended	O-33	Withdrawn by originator
O-12	Passed	O-34	Withdrawn by originator
O-13	Passed	O-35	Failed
O-14	Passed	O-36	Passed
O-15	Passed	O-37	Passed
O-16	Passed	O-38	Passed
O-17	Passed	O-39	N/A
O-18	Withdrawn by originator	O-40	Passed
O-19	Passed as amended	O-41	Passed as amended
O-20	Passed as amended	O-42	Passed
O-21	Passed as amended	O-43	Passed
O-22	Passed		

The legislative summary sheets from the meetings of April 5-7, 2006, are in the pages to follow. Amendments made as a result of the meetings and 'Pass' or 'Fail' are indicated in green font.

F. OUT-OF-STATE WAIVER REQUESTS

Dr. Conrad and Mr. Carter presented the requests submitted by Columbia College, Hartnell College, and College of the Redwoods. The qualifying criteria as detailed in Bylaw 2.5 was discussed and it was determined that these institutions had not met the qualifications. Therefore, based on current language of the *Constitution and Bylaws* it was moved, seconded, and the motion failed (**MS FAILED**) to approve the out-of-state waiver requests submitted. The Board agreed that this section of the *Constitution and Bylaws* needs to be revisited and directed Executive Director Carlyle Carter to form an appropriate group to review the issue of recruiting in its entirety.

G. OLD BUSINESS

Dr. Conrad provided a brief background on the issues pertaining to Bylaw 4.7. Management Council Chair Jean Snuggs commented that it would be appropriate that we develop an education program and determine whether its implementation should be required statewide. It clearly needs to be a part of our programs. Dr. Conrad suggested that the new Management Council Structural Review Committee take on the task and provide a recommendation to the Board.

Management Councilmember Dan Smith reported that he has had recent conversations with the director of the California Interscholastic Federation regarding education programs for high schools in the state. Dr. Smith has experience in this area and was asked by that group to provide training for some of the high school coaches. A timeline has not been set yet but he suggested that once determined we may be able to piggyback with this group. Dr. Smith and Ms. Snuggs will be in communication on this matter.

H. FUTURE AGENDA ITEMS

Dr. Bill Kaiser addressed the Board regarding the request of Modesto Jr. College to move to the Big Seven Conference. Chair Conrad apologized on behalf of the Board for this matter not being resolved at previous meetings. She assured Dr. Kaiser that a clear communication will be provided to him after the next Board meeting, and it will also be placed on the agenda for the Board meeting in October.

I. ANNOUNCEMENTS

Dr. Stan Arterberry, Chancellor of West Valley-Mission CCD, has been elected chair of the COA Board for the upcoming year. Dr. Helen Benjamin thanked Dr. Conrad for her service to the COA Board for the last two years.

J. FUTURE BOARD MEETINGS

COA staff will poll the Board to determine the best date for the final meeting for FY06 which will be held in Sacramento.

K. ADJOURNMENT

There being no further business, the meeting adjourned at 9:35AM.

Respectfully submitted,
Carlyle Carter
Executive Director