

COA BOARD

MEETING MINUTES

*Peppermill Hotel, Reno NV
March 28, 2003*

A. WELCOME AND CALL TO ORDER – JAMES KOSSLER

The meeting was called to order at 8:10 AM, those in attendance were: James Kossler, Chair; Ellie Bewley, Susan Carroll, Ed Myers, Helen Carr, Tom Crow, Jerome Hunter, Ted Martinez, Jr., Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre. Rosa Perez, Marie Kane, Kenneth Yglesias, Pat Spencer, and Diane Van Hook were unable to attend.

B. REVIEW OF FEBRUARY 19, 2003, MINUTES

It was MSC to approve the February 19, 2003, meeting minutes. The minutes are available on the COA website at http://www.coasports.org/meetings/board_mins021903.pdf.

C. REPORTS

1. **State Commissioner Joanne Fortunato** noted that her State of the State Address was included in convention packets distributed at the convention registration desk and will also become a part of the minutes of this meeting. Commissioner Fortunato believes that, in spite of the budget crisis, the Commission is healthy, dynamic, vital and has the best structure it has had in many years. She commended the Management Council for the harmony and teamwork demonstrated in its meeting and Chair Ellie Bewley for doing a great job managing the agenda and difficult issues. She also recognized the Board for all its work and extended special thanks to outgoing members James Kossler and Jerry Hunter for their many years of dedication to the COA. There were three people she gave special recognition to for their commitment and extra work they have done – John Woods, Jean Snuggs, and Ann Heck. The COA is grateful to the conference commissioners for their direction of the membership and swift resolution of issues. She also noted that this is the best convention ever and expressed thanks to Associate Commissioner Van Horn and COA staff.

2. **Associate Commissioner Stu Van Horn** reported that a corporate partnership agreement has been signed with California Track & Engineering and that company will also sponsor track and field championships. Choice Hotels will be the official hotel of the COA thanks to that contract being signed, and new relationships continue to develop as he seeks additional corporate partnerships. Corporate partner Russell Athletics reports a 37 percent increase in sales from the first year to the second year of its relationship with the COA.
3. **Management Council Chair Ellie Bewley** gave an overview of legislation from the Management Council meeting and distributed copies of the emergency budget recommendations the Council discussed and PASSED. The Management Council is also requesting approval to have a meeting in October via videoconference with no travel expenses to be reimbursed by the COA.
4. **Finance Committee Chair Ted Martinez Jr.** reported that the Committee reviewed legislation that had financial implications. Out-of-season legislation was discussed at length and approved with the proviso that a clause stating the requirement to use external funds to fund out-of-season competition be added. The new format for reporting postconference competition budgets was approved. The Committee will meet in early May to review the COA budget for 2003-04 and look for ways to decrease expenses for colleges and the COA. The budget will then be presented to the Board at its meeting in May.
5. **Competition Committee Chair Jerome Hunter** reported that the Committee meeting results are noted in the agenda packets which would be discussed with legislation. He also thanked the membership for the past six years of support and learning opportunities.
6. **Eligibility Committee Chair Tom Crow** reported the results of its meeting are reflected in the legislation before the Board today.
7. **Awards Committee Chair Susan Carroll** expressed appreciation to Associate Commissioner Van Horn and COA staff for the organization and success of the Pepsi Celebration of Student Athletes Luncheon. She also suggested that members encourage the CEOs of their respective colleges to send students to this celebration luncheon as it is a life-changing event for the students. She also noted the importance of sharing success stories, especially when budgets are tight and athletic programs are sometimes misconstrued as unnecessary.
8. **COA Visibility as Athletic Experts.** Commissioner Fortunato pointed out that page 3 of her report lists specific governing organizations with which she has had the opportunity to meet. She has attended the CCC Presidential Summit for Student Services on Campus and has been involved with CAPHERD and CIF, as well as the National Women in Sports Foundation. Commissioner Fortunato participated in the Girls and Women in Sports Day at the Capitol on February 2, 2003, at which time she was given the opportunity to speak to the legislature. She is also now on the executive committee of NATYCCA and is assisting Assemblyman Darryl Steinberg's office in preparing a bill in support of Title IX in the State of California.

9. **Research on the Student Athlete.** Chair Ed Myers, prior to the budget crisis, requested anyone with any research data to contact him with the intent that they hold a research symposium at this convention. Chair Myers will prepare a report summarizing the results of information received. A task force representing various affiliate groups is needed to accumulate this data.
10. **Evaluation of the Commissioner.** Chair Helen Carr reported that a process has been developed whereby the commissioner will be evaluated annually by the Board and every third year the conference commissioners, staff, and Management Council members will have the opportunity to participate in the evaluation.
11. **Conference Commissioner** Clar Appledoorn distributed and summarized a report which resulted from the commissioners meeting to help review the out-of-season issue and give guidance as to direction that should be taken.

D. DISCUSSION ITEMS (WITH POSSIBLE ACTION)

1. **2003-04 PC Budget.** It was MSC to approve the emergency recommendations for the 2003-04 Budget as recommended by the Management Council, with the proviso that with regard to Item 2, conferences will send reports as to the reduction of costs associated with officiating to the State Commissioner no later than May 15, 2003, for inclusion on the agenda for the Board meeting on May 30.
2. **2004 Convention.** Commissioner Fortunato reported that the 2004 Convention will be held at the Hilton Hotel in Burbank, Friday, March 31 through Friday, April 2. The evaluations received from the 2003 Convention will be reviewed to determine the format for the next convention.
3. **2003-04 COA Budget.** It was MSC to approve the request that the COA prepare 2003-04 budget scenarios reflecting a 7 percent decrease in budget and a 10 percent reduction in budget in the context of one year. These budget proposals will be reviewed at the May 30, 2003, COA Board meeting and it will be determined what will be appropriate taking into consideration that some sports are being dropped from some colleges which will further reduce the COA budget.

E. Action Items

1. Sport Augmentation Fund Requests

It was MSC to approve the \$2,000.00 request for sport augmentation funds for women's golf.

2. LEGISLATION – EFFECTIVE DATE OF ALL LEGISLATION IS JULY 1, 2003

a. CONSENT ITEMS 1-21

Consent Items 1 – 21 were reviewed and approved by the COA Board. A recap follows:

Consent Item 1

PASSED

Article 7.4.2.

In compliance with the due process procedures of the *Constitution*, such sanctions may be imposed by the conference commissioners, conferences, appeals boards, and/or by the COA Board.

Consent Item 2

PASSED

Article 7.5.6.1.

The primary entity responsible for the application and implementation of COA rules, regulations, and procedures is the member college. The next level of enforcement of the rules, regulations, and procedures is the responsibility of the conference commissioner.

Consent Item 3

PASSED

Article 7.5.8.1.

All requests for formal interpretation of the *Constitution* and/or appeals shall be submitted in writing to the Conference Commissioner.

Consent Item 4

PASSED

Articles 7.5.8.3; 7.5.8.4; 7.5.8.5; 7.5.9.2.A; 7.5.9.2.D.

7.5.8.3. The conference commissioner shall interpret and rule on the provisions of the *Constitution* for colleges, students, college administrators, and employees of member schools in his/her conference.

7.5.8.4. The conference commissioner is responsible for the first level interpretation, ruling, and enforcement of this *Constitution*.

7.5.8.5. His/her recommendation shall be forwarded to the conference hearing board for modification, reversal, or ratification, except for injury illness waivers.

7.5.9.2.

A. Written appeals from ~~recommendations~~ the rulings of the conference commissioner.

7.5.9.2.

D. ~~Recommendations~~ All rulings by the conference commissioner that modify, extend, waive, or disregard any provisions of the *Constitution*, except for injury illness waivers.

Consent Item 5

PASSED

Article 7.5.14.10.

7.5.14.10. Penalties for violation of any Bylaw may be imposed on colleges and their coaches, students, employees, and/or college representatives. Such penalties may be imposed by the college, the conference commissioner, conference, appeals board, or the COA Board.

Consent Item 6

PASSED

Article 7.5.14.10.1.

7.5.14.10.1. Penalties for ~~first violations(s)~~ probation shall include:

Consent Item 7

PASSED

Bylaw 1.17.1.

1.17.1. If a sport is dropped before the first game, meet, or match, student athletes may request a waiver of ~~Bylaws 1.10.1.A, 1.15.2, and 1.15.3~~ any bylaw that would prevent the student athlete from transferring and being eligible at another California community college that semester. The Conference Commissioner of the college where the sport was dropped has the authority to grant ~~this~~ these waivers and shall notify the conference hearing board and the State Commissioner of this action.

Consent Item 8

PASSED

Bylaw 1.17.2.

1.17.2. If a sport is dropped by a college and falls under the following criteria, the student athlete may request a waiver of ~~Bylaws 1.10, 1.15.2, 1.15.3, and 1.15.4~~ any bylaw that would prevent the student athlete from transferring and being eligible at another California community college that semester or having the partial season count as a year of eligibility.

Consent Item 9

PASSED

Bylaw 2.1.1.

2.1.1. If not specifically permitted in 2.1, the activity is disallowed.

Consent Item 10

PASSED

Bylaw 2.3.F.1.

1. A student enrolled in and attending summer school and/or intercession at another college.

Consent Item 11

PASSED

Women's Golf Guide 2.A.

2. Conference Competition

- A. ~~All e~~Conference competition shall be completed no later than the first Tuesday in November ends four (4) Wednesdays prior to Thanksgiving.

Consent Item 12

PASSED

Women's Golf Guide 4.2.A. and 5.2.A.

4.2. SITE, DATE, AND TIME (SEE COA BYLAW 3.11)

- A. The regional qualifying tournament shall be held on the second Sunday and Monday or Monday and Tuesday in November. It shall consist of 36 holes to be played over a two (2)-day period~~during the second week of November.~~

5.2. SITE, DATE, AND TIME (SEE COA BYLAW 3.11)

- A. The state championship shall be held on the third Sunday and Monday or Monday and Tuesday in November. It shall consist of 36 holes to be played over a two (2)-day period ~~with no practice rounds to be allowed prior to the start of the tournament.~~

Consent Item 13

PASSED

Women's Golf Guide 4.2.B. and 5.2.B.

4.2. ~~(and 5.2)~~ SITE, DATE, AND TIME *(Regional)* (SEE COA BYLAW 3.11)

- B. The ~~event~~ tournament must start prior to ~~9:00~~10:00AM each day unless a later starting time has CCCLGCA Executive Committee approval. The event manager will generate a signed contract from the tournament site six months prior to the first day of the tournament. The event manager will provide a signed copy of the contract to the president of the CCCLGCA.

5.2. SITE AND DATE *(State)*

- B. The ~~event~~ tournament must start prior to ~~9:00~~10:00AM each day unless a later starting time has CCCLGCA Executive Committee approval. The event manager will generate a signed contract from the tournament site six months prior to the first day of the tournament. The event manager will provide a signed copy of the contract to the president of the CCCLGCA.

Consent Item 14

PASSED

Women's Golf Guide 4.2.C. and 6.3.A.-B.

4.2. ~~(and 6.3)~~ SITE, DATE, AND TIME *(Regionals)* (SEE COA BYLAW 3.11)

~~C. Pairings for the regional tournament shall be:~~

~~On the first day, the individuals shall go out first in reverse order of how they qualify. The team qualifiers will then follow the individual qualifiers and will be paired up in their respective line-up order.~~

~~On the second day, the order will be reversed with the teams going out first.~~

6.3. PAIRINGS

A. The pairings for the regional and state tournaments shall be as follows:

~~In a two-day tournament, the order of the first 18 holes will be on both days of the two-day tournament: The team qualifiers shall go out first, followed by the individual qualifiers. The individual qualifiers shall go out in reverse order, with two players from the north and two players from the south in each group. On the first day, the individuals shall go out first in reverse order of how they qualify. The team qualifiers will then follow the individual qualifiers and will be paired up in their respective line-up order. In the State Tournament, two (2) players from the north and two (2) players from the south will be paired in each group.~~

On the second day, the order will be reversed with the teams going out first.

B. Regional pairings will be used unless the event manager receives an amended line-up within 24 hours of the completion of regional play.

Consent Item 15

PASSED

Women's Golf Guide 6

6. PLAYING DETAILS AND OFFICIALS (Regional and State)

Consent Item 16

PASSED

Women's Golf Guide 6.1.F.

6.1. PLAYING RULES

F. There shall be no substitutions after the start of ~~the state tournament~~ each postconference tournament.

Consent Item 17

PASSED

Women's Golf Guide 6.1.I.

6.1. Playing Rules

I. Cell phones, pagers, and/or beepers are not allowed on the golf course at any time. ~~Follow NCGA or SCCA Rules. Players will be warned about this rule by the event manager prior to the start of competition.~~ Players who violate this rule will be disqualified assessed a two (2)-stroke penalty. A second offense will result in a disqualification. (Exception: in the event of emergency situations, the Tournament Committee may grant special permission for the use of a cell phone.)

Consent Item 18

PASSED

Women’s Golf Guide 6.1.K.

6.1. Playing Rules

K. Spectators, if allowed on the tournament course, must remain on the cart path only or a reasonable distance off the fairway. Spectators interfering with play will be removed from the site.

Consent Item 19

PASSED

Women’s Golf Guide 6.2.A. and B.

6.2. Scoring

- A. The team championship shall be determined by totaling the lowest four (4) of six (6) players’ scores for ~~36 holes~~ each stipulated round in the PC event.
- B. The individual champion shall be decided by the participant with the lowest cumulative scores for the ~~36 holes~~ each stipulated round PC event. All participants are eligible.

Consent Item 20

PASSED

Softball Guide 3.4.B.

3.4.

- B. All postconference competition shall be governed by NCAA Fastpitch Official Rules of Softball ~~with no exceptions.~~

Consent Item 21

PASSED

Softball Guide 4.6.B.4.

4.6.B.

- 4. Home team shall be the higher seeded college for game one (1). In subsequent games, a coin flip will determine the home team.

b. CONSTITUTION ITEMS 1-4

Constitution Items 1 – 4 were reviewed and approved by the COA Board. A recap follows:

Constitution Item 1

PASSED

Articles 2.3.1; 2.3.2; 2.3.3.

~~2.3.1. The members of the COA Board serve three (3)-year terms. Terms of the members shall be staggered to provide continuity.~~

~~2.3.2. The COA chair is a CEO elected by the members of the COA Board to a three (3)- year term. The chair is limited to a maximum of two (2) consecutive terms. There is no restriction on the number of terms the chair may serve.~~

~~2.3.3. The COA Board membership is limited to a maximum of two (2) consecutive terms. There is no restriction on the number of terms an individual may serve. Terms of office commence on July 1 and end on June 30 of the third year.~~

2.3.1. The members of the COA Board shall serve a three (3)-year term. Members are eligible for a second three (3) year term. COA Board membership is limited to six (6) consecutive years on the Board. Terms of office commence on July 1 and end on June 30.

2.3.2. Once a Board member has completed six (6) consecutive years and goes off the Board for a minimum of one (1) year, that member is eligible to again be nominated for Board membership.

2.3.3. The COA Board chair is a CEO elected by the COA Board on an annual basis.

Constitution Item 2

PASSED

Articles 4.3.2; 4.3.3.

~~4.3.2. The MC chair will be elected by the members of the MC and will serve a three (3) year term. The chair may be elected to an additional term but no more than two (2) consecutive terms. The members of the MC shall serve a three (3)-year term. They are eligible for a second three (3)-year term. MC membership is limited to six (6) consecutive years on the MC. Terms of office commence on July 1 and end on June 30. Once a MC member has completed six (6) consecutive years and goes off the MC for a minimum of one (1) year, that member is eligible to again be nominated for MC membership.~~

~~4.3.3. MC members shall serve a three (3) year term and shall be limited to a maximum of two (2) consecutive terms. There is no restriction on the number of terms a member may serve. The MC chair is a member of the MC elected by the members of the MC on an annual basis.~~

Constitution Item 3

PASSED

Article 4.4.1.G.6.

4.4.1.G.

6. The MC member filling the vacancy will be appointed for the duration of the term of the vacated position. If the resultant appointment duration is for eighteen (18) months or more, then that appointment will be considered a full term relative to term limitations. (See 4.3.3) If less than eighteen (18) months, the person is eligible for two (2) consecutive terms.

Constitution Item 4

PASSED

Article 7.5.14.10.2.

7.5.14.10.2. Penalties for additional violations, which would result in probation, by a college occurring during a probation year which occur during the year of probation or within three (3) years following a the probation year, shall include:

- A. The college shall be again placed on ~~further~~ probation or its probation extended to include the loss of participation and shall be banned from participation in any PC in one, some, or all intercollegiate sports offered by the college.
- B. The Commissioner or the conference shall recommend in writing to the college president the immediate reassignment of/or other severe disciplinary actions against those administrators and/or staff members who are ~~found~~ believed to be responsible for repeated violations of this Bylaw.
- C. The conference shall, upon the call of the Commissioner, meet to evaluate the imposition of ~~those additional~~ penalties listed in Article 7.5.43 14 (Penalties) of the Constitution ~~that deal with~~ and consider recommending the suspension and/or expulsion of the college from the conference.
- D. Other penalties as shall be imposed by the Commissioner, the conference, ~~the appeal board~~ or the COA Board.

c. BYLAW ITEMS 1-3

Bylaw Items 1 – 3 were reviewed and the following action was taken by the COA Board:

Bylaw Item 1

PASSED

Bylaw 1.15.3.

1.15.3. A student who attends any intercollegiate athletic class at any California community college is considered as attending that college for athletic purposes and is not eligible at any other college during that season of sport. (Exception: multi-college competition Bylaw 1.9)

Bylaw Item 2

TABLED

Bylaw 3.6.

3.6. Physical Education Classes

Physical education classes designed as off-season conditioning/skill development for intercollegiate athletes which are conducted outside of the normal season of competition (e.g., fall sports in the spring and spring sports in the fall) are required to meet the criteria listed below. Physical education classes conducted during the summer session must also meet the criteria listed below:

- A. The class is listed in the current college catalog and class schedule and is open to all students. Prerequisites for an advanced class may be established.
- B. The class is limited to the number of hours that are scheduled per week.
- C. ~~No Intercollegiate competition is allowed, including "field trips."~~
- ~~D~~—Football shoulder pads and helmets shall be used only during the fall sport season.

Bylaw Item 3

TABLED

Bylaw 3.18.

3.18.1. No college may schedule any varsity or separate squad scrimmages, practices, games, meets, matches, or tournaments outside the established sport seasons without the express written consent of the COA Board, except under the conditions allowed by 3.18.2; 3.18.3; 3.18.4; and 3.18.5.

3.18.2. Exceptions may be made by the State Commissioner when the following conditions have been met:

- A. The proposed contest(s) is(are) within the allowable number for that sport.
- B. The competition takes place no earlier than ten (10) days prior to the season of sport.
- C. The college president requests the exception in writing to the State Commissioner no less than two (2) weeks prior to the event.
- D. The State Commissioner shall notify the college president of the decision on the exception at least one (1) week prior to the proposed event.
- E. Exceptions may be requested for international travel and competition. (*See Bylaw 3.19.*)

~~3.18.3. No college or district resources may be used to support any official or unofficial team, individual, club, or other athletic organization in any practice, competition, or other activity that takes place outside the COA season of sport. (See Bylaw 3.1.)~~

External resources including fund raising activities shall be the primary financial support for out-of-season competition. College or district resources, with the approval of the college president or district chancellor, may be used to support any official or unofficial team, individual, club, or other athletic organization in any practice, competition, or other activity that takes place outside the COA season of sport. (See Bylaw 3.1)

~~The Athletic Director or athletic administrator at the individual college is responsible for the enforcement of this bylaw. College coaches must consult with their athletic director or administrator before engaging in any activities that may be in violation of this bylaw.~~

~~Violations will bring about sanctions as outlined in Constitution Article 7.4.~~

~~The following are examples of college or district resources that may not be used to support guidelines for the regulation of out-of-season teams competition:~~

➤ Window Periods for competition are:

Fall Sports – 3rd Monday in March to May 15

Spring Sports – 1st Monday in October to December 1

Winter Sports – 3rd Monday in June to August 15

- Number of games allowed during the window periods are 25 percent of the COA maximum number of contests allowed for each sport.

Example:

<u>Sport</u>	<u>maximum COA contests</u>	<u>Out-of-season contests</u>
M/W Soccer	22	6
M/W Volleyball	24	6
M/W Basketball	28	7
Baseball	36	9
Softball	52	13

When computing the number of contests for out-of-season competition, if fractions occur, round up to the next number (ex. 22 contests = 5.5 contests, round to 6 contests.)

- ~~A. Name. The college name, logo or mascot cannot be used to identify the out-of-season team or individual.~~
- ~~B. Funds. College/district funds and funds raised under the college name may not be used.~~
- ~~C. Equipment. No equipment purchased with college or district funds may be used by an out-of-season team, unless the equipment is part of a facility (i.e. bases on a softball or baseball field, or nets or poles for volleyball), and is equipment that is available for any non-college group that uses the facility. This includes equipment that might be discarded as new equipment is purchased.~~
- ~~D. Uniforms. No uniforms, practice gear, or matching clothing with the college name, nickname, or logo that was purchased by the college may be used, regardless of the condition of the clothing.~~
- ~~E. Supplies. No supplies of any type purchased by the college may be used. This includes athletic training supplies.~~
- ~~F. Transportation. No college vehicles or coaches' personal vehicles (if reimbursed) may be used to transport athletes to practices or competitions outside the season of sport. Insurance. No insurance purchased by the college may be used for injuries that occur to individuals on out-of-season teams.~~
- ~~H. Personnel. College support personnel shall not be utilized by out of season teams or groups. This includes secretaries, custodians, athletic trainers, grounds people, and business services, unless the individuals are compensated with non-college or district funds and the services are available to any outside group at the same rate.~~
- ~~I. Facilities. College facilities shall not be used for out-of-season practice or competition unless the appropriate college office has approved the use, according to college policy. The terms of approval, including facility and staff charges, must be identical to any other outside group.~~

~~J. Coaches. Coaches shall not be involved in out-of-season activities, as part of their teaching load, nor shall they receive a stipend, reimbursement or other form of payment for these activities.~~

3.18.4 During this period of COA sanctioned out-of-season competition, teams through an appropriate physical education class at their school, may participate in field trip competition against other schools. No eligibility rules apply to these competitions. No records or scores will be kept. No other outside competition is permitted.

3.18.5 Any college team player or any college coaching personnel competing outside the period of COA sanctioned out-of-season competition will be automatically placed on probation for a period of one (1) year and denied eligibility for conference champion consideration and postconference competition participation during the term of its probation.

F. Reports of Management Council Action Items

1. BYLAW ITEMS 4-13

The Board accepted the report from the Management Council regarding MC action on Bylaw Items 4 – 13, which may be viewed under “Legislation” in the minutes of the Management Council meeting of March 27, 2003.

2. SPORT GUIDE ITEMS 1-7

The Board accepted the report from the Management Council regarding MC action on Sport Guide Items 1 – 7, which may be viewed under “Legislation” in the minutes of the Management Council meeting of March 27, 2003.

G. Recommendation for Changes Due to Budget Crisis

It was MSC to approve the following measures be taken, which are intended to be effective for a one-year period (2003-2004 academic year) only:

**California Community College Athletic Directors Association
Emergency Cost Savings Recommendations**

General Recommendations

1. Reduce maximum contest numbers for all sports. The reductions would be as follows:
(10%, 15%, 20%)

<u>Sport</u>	<u>Current</u>	<u>Proposed</u>	<u>Percentage</u>
Football	10+Scrimmage	10 Games	10%
Cross Country (M/W)	9	8	
Golf (W)	22	19	15%
Soccer (M/W)	22	19	
Volleyball (W)	24	21	
Water Polo (M/W)	21	18	
Wrestling	21	18	
Badminton	22	19	
Golf (M)	22	19	
Swimming (M/W)	12	11	
Tennis (M/W)	22	19	
Track & Field (M/W)	14	12	
Volleyball (M)	24	21	
Basketball (M/W)	28	24	
Baseball	44	36	20%
Softball	52	42	

2. Seek to reduce costs associated with officiating. Each conference will address this issue and submit a report to the state office no later than May 15, 2003.
3. Evaluate the organization/scheduling/location of all meetings and conferences related to the operations of the all California Community College athletic organizations and their affiliates. Establish video conference sites both north and south for the 2003 October Management Council meeting to accommodate the Management Council members. Management Council members' costs will not be reimbursed by the COA.
4. The COA Board will review the 2003-04 budget at its May meeting and attempt to decrease the budget by 7-10%. They will take into consideration the loss of revenue from dropped sports and other areas.
5. Regional and state postconference competition (PC) has been reduced for all sports. Please see PC information below for details for each sport. The seeding process for all sports should result in no or an absolute minimum of overnights and travel. Contest times will be considered in scheduling to assist in minimizing overnights.
6. Organize invitational tournaments to reduce costs, i.e., awards, officials, dates, times, event management.

7. Evaluate sites for postconference competition based upon geographical locations, use fees, availability and other criteria to support reduced cost for hosting the event. Geographical considerations should also include travel, meals, lodging and related expenses for participating colleges.

Conference Recommendation

1. Schedule double headers whenever possible if they result in a cost savings or reduced workload.
2. Increase conference competition to reduce travel for non-conference events.
3. Consider limitations on traveling team size.
4. Revisit sport only conferences to consider whether a return to the all sport conferences would be more appropriate, i.e., water polo.
5. Create conference divisions using proximity as the first criteria.
6. Recommend that each institution consider conference makeup when considering dropping a particular sport or sports.

Process

Emergency recommendations originating from the CCCADA were forwarded to the Management Council for approval and then to the COA Board for consideration. Recommendations were approved by the COA Board for the 2003-2004 seasons only. Items/actions approved by the COA Board during this process did not require Form 5 support. Any items to be considered for the 2004-2005 sports seasons would need to be presented to the CCCADA, approved by the Management Council and the COA Board.

PCC (2003-2004)

March 28, 2003

Guideline number 5 from CCCADA Guidelines:

Task – Propose PC guidelines for 2003-2004 that will result in significant reductions in cost, yet both maintain the integrity of and allow for the continuation of state level competition.

These are emergency recommendations for a one-year period. They are based on the following premises:

- It is critical to maintain State Championships
- At both the regional and state level, potential cost reductions can result from emergency changes in
 - Numbers of participants
 - Travel
 - Overnight stays

- To accommodate the above reductions, changes must be made in
 - Competition formats
 - Qualifying/advancement
 - Seeding
 - Site selection

It is also recognized that the proposed one-year emergency changes to postconference are not ideal for any one sport, but taken as a group, they will be sufficient in impact to maintain the integrity of our postconference competition in an emergency situation and to allow for continuity in our athletic sport offerings statewide.

BASKETBALL – men & women – single site, combined state championship of 2 days

- Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

SOCCER – men & women – single site, combined state championship of 2 days

- Regional: Single elimination single games
Women: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Men: 12 teams each N & S
(Top 8 teams seeded by strength; 9-12 placed geographically)
- State: 2 teams each N & S
Single elimination single games

WATER POLO – men & women – single site, combined state championship of 2 days

- Regional: 8 teams each N & S
(Top 4 teams seeded by strength; 5-8 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

BASEBALL – men - state championship of 2 days

- Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

SOFTBALL – women – state championship of 2 days

- Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

VOLLEYBALL – women – state championship of 2 days

Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination
State: 2 teams each N & S
Single elimination

VOLLEYBALL – men – state championship of 1 day

State: 4 teams
Single elimination

FOOTBALL – men – all PC as one-day contests

Maximum of 14 teams in PC each N & S
Placement into bowls must eliminate overnights

WRESTLING – men – state championships of 1 day

Regional: Same as present; but 8 max /wt class; 1-day event
State: 4 each N & S; 2-day competition

TENNIS – men & women – individual singles & doubles state championship of 2 days

Teams:
Regional: 8 teams each N & S; single elimination
State: No state championship
Individuals:
Regional: 8/conference singles & doubles each N & S; play stops at quarterfinals;
2 day tournament
State: 8 singles and 8 doubles each N & S

BADMINTON – women – individual singles & doubles state championship of 2 days

Teams:
Regional: South only; team playoffs between 2 conference champions
State: No state team championship
Individuals:
Regional: None
State: 8 singles, 4 doubles; single elimination

CROSS COUNTRY – men & women – state championship of 1 day

Regional: 40% +1 teams who score in conference; same number of individuals as teams
State: 8 teams N & 10 teams S; 15 individuals within top 30% finishers

GOLF – women – 2 teams each N & S; state championship of 18 holes; 1-day

Regional: 4 teams N & 6 teams S; individuals in top 10 of conference 18 holes; 1-day
State: 2 teams each N & S; individuals in top 10 of regional

GOLF – men – 2 teams each N & S; state championship of 18 holes; 1-day

Regional: 10 teams N & 10 teams S; individuals in top 10 of conference 18 holes; 1 day
State: 2 teams each N & S; individuals in top 10 of regional

TRACK & FIELD— men & women – state championship of 2 days total

Fri – multi's & 10k

Sat – all remaining events (& finish multi's)

Regional: 2 days total for trials and finals

Regional trials with 24 maximum number of participants per event;

No regional trials for events >1500 meters or for field events with <16 entries

State: Top 4 each N & S in all events

SWIM/DIVE – men & women – state championship of 2 days

Regional: Diving championship; no swimming regional

State: Top 12 per individual event; top 8 per relay

Notes:

- Sites for both regional and state championships should be at community college facilities, with no rental fees, unless an 'outside' facility is fully funded by an outside group (or none are available i.e., golf).
- **By June 1**, each sport coaches association president should meet with their COA sport representative to make appropriate 1-year adjustments for their sport in regard to seeding, playoff/season dates, and sites. The COA season start dates shall remain as in the Constitution. These adjustments are to be presented to the committee at the CCCADA meetings in June.

H. FUTURE AGENDA

Western Nevada Request. The Board will consider the request of Western Nevada to become part of the Commission on Athletics at the May 30, 2003, Board meeting.

I. Announcements

New and Reappointed COA Members. Nominees for Board, Management Council, and committee memberships have been approved by the Board and are named as follows:

1. Board:

Ted Martinez, Jr., Grossmont College, reappointed to second term
Jan Kehoe, Long Beach City College, appointed to replace James Kossler
Stan Arterberry, West Valley CCD, appointed to replace Jerome Hunter

2. Management Council - Reappointments:

Ann Heck, San Diego Mesa College
Matt Jackson, Butte College
Jean Snuggs, American River College
Jerry White, Oxnard College

3. Committees:

Southern California Appeals Board:

Jan Kehoe, Long Beach City College, appointed alternate.

Northern California Appeals Board:

Matt Jackson, Butte College, reappointed.

Disabilities Appeals Board:

Ann Schafer, Sacramento City College, reappointed

James Andrews, Mt. San Antonio College, reappointed.

Competition Committee:

Tony Cantu, Fresno City College, reappointed.

Brad McReynolds, Saddleback College, reappointed.

Eligibility Committee:

Matt Trosper, DeAnza College, reappointed

Robin Richards, College of the Siskiyous, appointed.

Chair Kossler thanked the COA staff for the COA 6th Annual Convention and applauded Associate Commissioner Van Horn for his commitment to the success of the Convention.

H. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 10:00AM.

*2002-03 COA Board Meeting Schedule:
10:00AM, May 30, 2003, Sacramento*