

Commission on Athletics

COA BOARD

- MINUTES OF THE MEETING -

March 22, 2002

Reno, NV – Peppermill Hotel

A. WELCOME AND CALL TO ORDER

The meeting was called to order, those in attendance were: Frank Gornick, Chair, Susan Carroll, Eva Conrad, Tom Crow, James Kossler, Ted Martinez, Ed Myers, Marie Pepicello, Dianne Van Hook, John Woods (for Ellie Bewley), Joanne Fortunato, Debra Wheeler, and Tracy Barron. Those unable to attend were: George Herring, Jerome Hunter, and Kenneth Yglesias.

B. APPROVAL OF FEBRUARY 21, 2002, MINUTES

It was MSC to approve the Minutes of February 21, 2002. These can be found on the COA Website at http://www.coasports.org/News/release_030101.html.

C. STATE COMMISSIONER UPDATE

So as to encourage full participation in the 25th Anniversary Celebration of Women's Athletics Brunch, the State Commissioner's update was handed out at the beginning of the session as a written document.

D. LEGISLATION

1. CONSENT ITEMS

It was MSC to approve all consent items as recommended by the Management Council (MC).

Bylaw 1.1.4 Athletes cannot be paid to coach while competing in that sport during the sport season.

Bylaw 1.3.2 If the season of sport spans two (2) semesters or quarters, a student athlete who was not enrolled in 12 units at the end of the

first semester or quarter cannot become eligible until the second semester or quarter has begun and the student is actively enrolled in at least 12 units. Students becoming ineligible during a sport season which goes over two (2) terms and who do not reestablish eligibility, i.e. 12 unit requirement during the first term may not become eligible in that sport until the first day of instruction of the second term.

Bylaw 1.5.2 When the start of a college's semester or quarter is after the starting date for a sport, the college will certify all athletes eligible and able to ~~participate~~ compete in the sport. The athletes must be registered in 12 units even though they cannot attend the classes until the college starting date. The athletes must meet all other eligibility rules.

Bylaw 1.8.D The injury or illness must have occurred before the student participated in more than 20 percent of the institution's completed contests in that sport. The sport schedule that accompanies the Form 4 must indicate the contests in which the athlete competed. Postconference and/or bowl game contests shall not be counted in the injury/illness number of contests.

Bylaw 1.8.I 1. The reinstatement of a season of sport shall be treated as if the season of competition never existed for athletic purposes.
2. For academic purposes; if the reinstatement occurred in the first year of competition, eligibility would not be affected. If the reinstatement is in the second year of competition all rules of eligibility shall apply.

Bylaw 1.10.1 A student transferring to a California community college for athletic participation purposes whose last competition in COA sanctioned intercollegiate athletics was at another California community college must complete 12 units in residence prior to the beginning of the semester/quarter of competition for that college. *(See Bylaw 1.5 for definition of Season of Competition.)* Transfer status is determined by where the athlete last competed, not necessarily where the student last attended.

Bylaw 1.16 A student athlete who has been away from college fulfilling a mandatory church mission or on a mandatory military assignment which prohibits the accumulation of units, may ask for a waiver of Bylaws 1.6.1A, 1.10.2 and 1.15.1. The Conference Commissioner is authorized to grant the waiver. In the event of a national emergency the COA shall grant an additional season of competition to student athletes who serve

on active duty in the armed forces regardless of the number of contests in which the student athlete had participated prior to being called to active duty. Any participation during the season in which the student athlete was involved when called to duty would be discounted and the student would be afforded a fresh start. Any previous years of participation would remain on the students' records.

Bylaw 3.15.6 Conference championship events must be counted in the maximum number of allowable contests. Conference championship events shall be counted as one contest on determining the institutions completed events in that sport regardless of the number of games or days involved. (Form G)

Bylaw 4.5 Punishment for Physically Assaulting Officials
Physically assaulting or attempting to physically assault an official shall result in immediate ejection and the individual shall be disqualified from participation in California community college athletic activities for a period of sixty (60) months.

Badminton Sports Guide I & T 3.1.B ~~LENGTH OF MATCH: All matches shall be the best two out of three games.~~

Badminton Sports Guide I & T 3.1.C TIME BETWEEN MATCHES: Participants are allowed a maximum of ~~20~~ 12 minutes between matches.

Badminton Sports Guide I 6.5.A For Friday and Saturday, change the 1st round of matches at the individual championships from ~~10:00AM~~ to 12:00NOON and start all succeeding rounds two (2) hours later.

Badminton Sports Guide T 6.5.B Change state team championship time from ~~4:00PM~~ to 3:00PM.

Soccer Sports Guide 4.2.A Seeding meetings will be held on the first ~~Saturday~~ Thursday after the completion of conference competition . . .

Bylaw 3.15.2.G.2 Seven (7) minute quarters per NCAA rules. Non-championship tournaments may play six (6)-minute quarters with no time outs, provided these game are predetermined in writing. All games count as regulation games.

Water Polo Sports Guide Page 10 (Please see attached pages.) The first attachment is the revised tournament bracketing. The exclusion of seeding is necessary so the alternate block schedule can be utilized. The second attachment shows an eight (8)-year cycle. At bottom of page 10 add: Each year the men and women switch the morning and afternoon block schedule.

Water Polo Sports Guide 2.2.1.A The northern regional officials committee shall be made up of (1) postconference coach/representative from each of the three (3) conferences.

Water Polo Sports Guide 2.2.A.3 ~~The state tournament officials committee shall be comprised of the CCCWPCA president, the coach of the previous year's championship college, the officials' representative, the previous and present year's event managers, and the athletic administrator of the host college.~~

Water Polo Sports Guide 2.2.C There shall be ~~at least~~ three (3) officials from the north and three (3) from the South . . .

Water Polo Sports Guide 2.7.A ~~The president shall be selected from one region and executive board shall be selected to serve a two (2) year term with a vice president selected from the opposite region. The seven (7) officers and their duties are as follows. The president shall request agenda items, conduct annual business meeting, communicate to Association members important state issues in a timely manner, attend COA conventions and meetings as needed, secure designee at meetings if unable to attend, and actively pursue the welfare of water polo. The state vice president shall perform the above mentioned duties in their respective region and serve the president as requested. A men's representative and a women's representative shall support the regional presidents by communicating current and future interests specific to the gender they represent. The treasurer shall keep all financial records, collect Association dues, disburse funds as needed, and provide an annual budget to the Association. The secretary shall take business meeting minutes and provide minutes to the Association members in a timely manner. The past president shall provide information, contacts, and expertise to the current board as requested. At the end of the two-year term the current vice president will become president and a new vice president will be selected~~

from the region of the past president. The positions of the two (2) representatives, treasurer, and secretary are available for new officers if so desired. There is no limit to successive terms for these officers. Should any officer become unable to complete the term the executive board shall appoint or accept a volunteer to complete that officer's term.

Wrestling Sports Guides 1.2.1 There shall be two (2) regional tournaments held on the second Saturday ~~prior to~~ after Thanksgiving.

2. OPERATION LEGISLATION ACCEPTANCE

It was MSC to accept the MC Report on legislation items C1 – C15.

3. ELIGIBILITY ITEMS

Eligibility Items were individually reviewed and resulted in the following:

E1: It was MSC to approve.

Article 5.2.12 Each conference shall develop a process for its member colleges to conduct a program review.

- A. The process shall include a written self-study and an on-site review by an external peer group.
- B. The committee shall consist of five (5) to seven (7) members. At least one (1) of the members shall be a representative of one (1) of the COA affiliate organizations.
- C. The Conference Commissioner (or designee) shall chair the committee.
- D. Each conference shall develop procedures for selecting committee members.
- E. The content of the self-study shall include minimum standards to be developed and distributed by the COA Board to the conferences.
- F. Each conference shall set a schedule to review no less than two (2) colleges per year.

- G. The intent of the review is to assist the college in refining its administrative procedures, improving programmatic issues and adherence to federal and state guidelines.

E2:It was MSC to approve.

Bylaw 1, 3, & 4 Bylaw 2.13.1: Penalties for violation of Bylaw 2 may be imposed on colleges and their coaches, students, employees, and/or college representatives. Such penalties may be imposed by the college, conference, appeals board, or the COA Board in accordance with Article 7.5 (Due Process Procedures) of the Constitution.

Bylaw 2.13.2: Penalties for the first violation(s) shall include:

- A. The violating college athletic department shall be placed on a minimum one (1) year probation for the sport(s) concerned. Supervisors of the probation shall be the college president and the Conference Commissioner.
- B. The Conference Commissioner shall write a letter of notification to the college and forward it to the college president.
- C. The college on probation shall develop a written policy statement on the violation activity (ies) to be presented by the college president at the first scheduled conference meeting following the penalty ruling.
- D. The college shall provide the Conference Commissioner with a monthly written report summarizing the college's activities in the area of the rules for which the penalty was invoked. If a recruitment rule has been violated, this report shall include all out-of-recruiting area first-contact reports.
- E. The conference shall review the college's compliance with the sanctions of the probation at least twice during the probation year. At the end of the probation, the conference shall vote to terminate or extend the probation.
- F. The college may receive further penalties, including the loss of PC, imposed by the conference, the appeals board, or the COA Board, in accordance with Article 7.5 (Due Process Procedures) of the Constitution.

Bylaw 2.13.3: Penalties for additional violations by a college occurring during a probation year or within three (3) years following a probation year, shall include:

- A. The college shall be placed on further probation to include the loss of participation in any PC in one, some, or all intercollegiate sports of the college.
- B. The conference shall recommend to the college president the immediate reassignment of or other severe disciplinary action against those administrators and staff members who are found to be responsible for repeated violations of this Bylaw.
- C. The conference shall meet to evaluate the imposition of those penalties listed in Article 7.5.13 (Penalties) of the Constitution that deal with the suspension and/or expulsion of the college from the conference.
- D. Other penalties as shall be imposed by the conference, the appeals board, or the COA Board.

E3: It was MSC to approve.

Bylaw 1.10.3

~~Student athletes transferring to a California community college in a multi-campus district must satisfy all the transfer requirements at the college where they are establishing eligibility.~~

Student athletes who are participating in a sport shall not earn units at a second college to satisfy the transfer rule until that season of sport has ended.

E4: It was MSC to approve for one year as amended. (At the March 2003 COA Convention, the Conference Commissioners will provide a one page report detailing how this legislation has been implemented and enforced. The legislation will then be reviewed for any necessary amendments.)

**Bylaw 3.19.3 &
3.19.4**

~~Bylaw 3.19.3~~

~~No college or district resources (funds, equipment, uniforms, transportation, supplies, college name, etc.) may be used to support any official or unofficial team, individual, club, or other athletic organization in any practice or competition that is out of season or beyond the allowable number of contests.~~

~~Bylaw 3.19.4~~

~~College staff shall not be reimbursed for or involved with out of season practice/competition during their normal contractual "work day." College facilities shall not be used for out of season practice/competition unless their use has been approved according to college policies pertaining to all non-college groups.~~

OUT OF SEASON ACTIVITIES

No college or district resources may be used to support any official or unofficial team, individual, club, or other athletic organization in any practice, competition, or other activity that takes place outside the COA season of sport (see Bylaw 3.1).

The Athletic Director of Athletic Administrator at the individual college is responsible for the enforcement of this bylaw. College coaches must consult with their Athletic Director of Administrator before engaging in any activities that may be in violation of this bylaw.

Violations will bring about sanctions as outlined in the COA Constitution article 7.4.

The following are examples of college or district resources that may not be used to support out of season teams:

A. Name. The college name, logo or mascot can not be used to identify the out of season team or individual.

B. Funds. College/district funds and funds raised under the college name may not be used.

C. Equipment. No equipment purchased with college or district funds may be used by an out of season team, unless the equipment is part of a facility (i.e. bases on a softball or baseball field, or nets or poles for volleyball), and is equipment that is available for any non-college group that uses the facility. This includes equipment that might be discarded as new equipment is purchased.

D. Uniforms. No uniforms, practice gear, or matching clothing with the college name, nickname, or logo, that was purchased by the college may be used, regardless of the condition of the clothing.

E. Supplies. No supplies of any type, purchased by the college may be used. This includes athletic training supplies.

F. Transportation. No college vehicles or coaches personal vehicles (if reimbursed) may be used to transport athletes to practices or competitions outside the season of sport.

G. Insurance. No insurance purchased by the college may be used for injuries that occur to individuals on out of season teams.

H. Personnel. College support personnel shall not be utilized by out of season teams or groups. This includes secretaries, custodians, athletic trainers, grounds people, and business services, unless the individuals are compensated with non-college or district funds, and the services are available to any outside group at the same rate.

I. Facilities. College facilities shall not be used for out of season practice or competition unless the appropriate college office has approved the use, according to college policy. The terms of approval, including facility and staff charges, must be identical to any other outside group.

J. Coaches. Coaches shall not be involved in out of season activities, As part of their teaching load, nor shall they receive a stipend, reimbursement or other forms of payment for these activities.

E. COA BOARD STRATEGIC PLAN REPORT

Frank Gornick, Chair of the COA Board, stated that the affiliate organizations had now been met with by a member of the COA Board and provided with the strategic plan report summary.

It was MSC to approve the draft version as the final copy. This will be published on the COA Website and all CEO's will be informed via email of the address to locate this document.

F. GENDER EQUITY

The general sessions conducted during the COA Convention on Thursday, March 21, 2002, by Dr. John Welty and Dr. Donna Lopiano were highlighted.

The issue of gender equity in Postconference Competition (PC) will be addressed by the Management Council PC subcommittee.

G. CONFERENCE PROGRAM COMPLIANCE REVIEW

The official term used for this process will be "Program Review." All conferences have responded and appreciation for their support was stated.

In review, the process for completing the program review will be as follows. The committee conducting the review will compile a draft report and the draft will be forwarded to the college president. The president will then have the opportunity to correct any factual errors they find. The draft will then be returned to the committee conducting the review who will compile the final version. The final version will then be forwarded to the college president and the COA office.

Annually the State Commissioner will provide a one-page report to the COA Board. The report shall contain the identity of the colleges reviewed, and anonymous reports of the recommendations and findings of the program review.

H. DEVELOPMENT UPDATE

Due to the 25th Anniversary Celebration of Women's Athletics Brunch, this update was not provided at this time. Please refer to the COA press releases and website for up to date information.

I. MANAGEMENT COUNCIL & COMMITTEE MEMBER SLATE APPROVAL

It was MSC to approve the following individuals to serve in the noted capacities:

COA BOARD

Stan Arterberry
Rosa Perez
Eva Conrad – reappointed
Ed Myers - reappointed

COA MANAGEMENT COUNCIL

Deb Blackmore - reappointed
Shannon Bracy - reappointed
Steve Cassady - reappointed
Bob Clement
Pauline Clark
Terry Coblenz - reappointed
Glenn Haller - reappointed
John Keever - reappointed
John Norton - reappointed
Jim Sartoris - reappointed
Ron Warnock - reappointed
Susan Yates

COA SOUTHERN APPEALS BOARD

Kenneth Yglesias, Chair - reappointed

COA NORTHERN APPEALS BOARD

Stan Arterberry (Alt.)
Ed Myers, Chair – reappointed
Rosa Perez

COA COMPETITION COMMITTEE

Mary Conway
Ellen O'Connor – reassigned from COA Recognition Committee

COA ELIGIBILITY COMMITTEE

Eva Conrad - reappointed
Aviva Kamin - reappointed
Gary Torgeson - reappointed

COA GENDER EQUITY COMMITTEE

Dianne Van Hook, Chair – reappointed from COA Recognition Committee

Dean Crowley – reappointed from COA Recognition Committee

Avie Bridges

Lefty Olguin – reappointed from COA Recognition Committee

Steve Cassady – reappointed from COA Recognition Committee

Fran Cummings

Debbie Budd

Wanda Wong

Cathy Bowyer

Fran Babich

Felix Rogers

COA SPORT REPRESENTATIVES

Susan Yates, Women's Golf

Bob Clement, Soccer

J. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:03 a.m.

Sincerely,

Joanne A. Fortunato
State Commissioner



COMMISSION ON ATHLETICS

STATE OF THE COMMISSION REPORT

March 21, 2002

COMMISSIONER

JOANNE A. FORTUNATO, PH.D.

As the winter Olympics came to a close, there was a regeneration of enthusiasm, a renewal of spirit to be involved in and a part of physical activity that is competitive; poetry in motion, unfettered in its possibilities, and constantly pushing the physical boundaries. Not that the COA has many winter snow and ice sports, but we are responsible for opportunities and experiences in 17 Olympic sports.

The COA is a healthy organization that is functioning at a level of efficiency, service, and responsibility that surpasses its history. This year the COA Board has taken significant steps toward the improvement of athletic programs by initiating a compliance review program for each college. It has developed a strategic plan, which over the next three years will focus on:

- ❖ Communication
- ❖ Gender equity
- ❖ Defining the relationships between the Board and the affiliate organizations
- ❖ Developing the capacity to conduct research and collect data on which to base decisions
- ❖ Review equity in the competition model for postconference competition
- ❖ Create an eligibility model which reflects the needs and interests of the community college student athlete
- ❖ Establish itself as a leader and expert in community college athletics

This is an ambitious agenda for the next three years, and it will engage the energy of many individuals working together to achieve success.

The COA experienced a troubling time brought on by the media, which spotlighted some of our colleges as being out of compliance with Title IX. Some colleges will be investigated for noncompliance, which is very unfortunate as there has been an educational process in place to inform and encourage colleges to do the right thing. The COA Board felt this blow and recommitted to continue finding new ways to assist colleges to move toward compliance. With this in mind, the Gender Equity Committee has been established to update the COA Gender Equity Survey and to develop a plan to further educate COA members and to evaluate ways to hold colleges accountable. Gender equity is the responsibility of all groups within the COA, but the Gender Equity Committee will focus on specific tasks. The Conference Commissioners have been asked to nominate individuals from their conferences to be on the committee.

Another area of focus for the Management Council and the Board is the equity of postconference competition opportunities and the equity in the presentation of awards and other benefits.

The Management Council was very productive this year. It has tackled three large issues and brought forth legislation to improve those areas:

- ❖ The determination of the dates of seasons of competition and the counting of contests has been a difficult process for many years. Not all sports have the same length of season and calendars change yearly, some sports have pool play and count games in differing ways. The new legislation places stability in the determination of season dates, and it counts a game as a game or a meet as a meet. This will make it possible for coaches and athletic directors to plan their seasons years in advance, and it will eliminate the need for a Form G.
- ❖ Another area of concern to the Management Council was the seeming lack of penalties for infractions. Legislation was proposed to more clearly delineate the penalties for all infractions of COA rules.
- ❖ The third area that came under scrutiny was “out-of-season” competition. The subcommittee reviewed the current rules governing “out-of-season” competition and expanded them to 1) be more specific and 2) clarify some of the questionable areas. The subcommittee was very careful to be mindful of the financial ramifications of an approach used by the NCAA. It was felt that, although that approach would be a way to go, it would be very costly. It should be revisited and be an option for the future.
- ❖ The area presenting the most difficulty, because of major ramifications, is the development of a postconference competition model that is:
 - Equitable,
 - Based on a sound rationale, and
 - Showcases exceptional teams.

This topic is still being reviewed by a subcommittee, but needs to be addressed in a timely manner to prevent gender equity issues.

The COA sports information and website area continues to expand and has become a major source of information. There has been a complete redesign of the home page and many other areas. The number of COA links is growing, many documents of information have been posted, archives have been established, and the website is experiencing approximately 450,000 "hits" per month during peak months. The entire history of the Pepsi Scholar Athlete Award including the names of all of the recipients since its inception in 1984 has also been included on the site. Take some time and surf: www.coasports.org.

The COA's comprehensive development program continues to aggressively market California community college athletics and the COA as a sports property. Again this year, the COA reached out to the general citizenry by televising the COA Football State Championship and again sponsored an in-store promotion at Save Mart Stores in the Central Valley with Blue Diamond and Pepsi, two prominent COA partners. A four-minute CD (computer disk) was developed to provide an overview of the development program, and we continue to prospect and cultivate between 50 and 80 companies each month. We are persistent in our quest to add more corporate partners and the CD has been a valuable tool when introducing the program to busy executives.

A great deal of time has been taken to in-service various affiliate organization and sport coaches associations on the importance of partnership collaboration. The office spearheaded the development of a special subcommittee composed of athletic directors representing each of the COA's athletic conferences. These individuals meet monthly with the associate commissioner and discuss ways to share in the servicing of COA and CCCADA partners. This subcommittee is currently developing a printed brochure for all coaches and administrators, which seeks to increase the levels of local college participation in the COA development program. This brochure will be distributed later this spring.

The COA championships continue to be a beneficiary of the development efforts. Again this year, the COA development budget provided funds to all COA championships and many of our events are beginning to look more and more impressive. All of those efforts are designed to enhance the quality of the experience for all participating student athletes.

Corporate development has, though, been affected by the economy. We are beginning to see more interest from corporate prospects, and we pledge our continued commitment to seek partnerships with all entities interested in increasing their niche in our athletic marketplace.

This is the third year of the reorganization of the COA. There are some procedural issues and relationships that need to be more clearly defined but overall this model encourages the involvement of many more members, delineates areas of responsibility, and has shown a high level of productivity. We need to address and clarify relationships, to continue to enhance two-way communication, and to motivate individuals to become earnest about COA issues.

This year marked 25 years of women's intercollegiate athletics sponsored by the COA. We have been celebrating this theme all year in our letterhead, news releases, championship program covers and our celebration Bruncheon at the Convention. We have many returning individuals attending our celebration who were the founders of the programs, as well as memorabilia, speakers, video and exhibits to honor our history. The COA needs to continue its commitment to equity in women's athletics.

Filing this report each year affords me the opportunity to thank all of you who have committed your time, energy, knowledge and enthusiasm to creating an organization, which is dedicated to advancing the academic and athletic success of our student athletes. So many of you have been involved in the administration of athletic programs, postconference competition events, and many other facets of our organization. Many thanks for your continued efforts.

I am really blessed to be able to work with such a great staff. They are the backbone of the machine and they are as smooth as a Rolls Royce. Thank you Stu, Debi, Rima, Dave, Tracy and Jonathon for your dedication, your passion, your commitment and willingness to take on any project.

Thank you!

Respectfully submitted,

Joanne A. Fortunato, Ph.D.
COA Commissioner