

Commission on Athletics

COA 2005 Fall Championships Festival Advisory Committee

MINUTES

April 20, 2005

Via CCCConfer Teleconference

1. Introduction of New Members

The committee welcomed Jim Root of West Valley College (CCCWCA), Paul LaBlanc of Rio Hondo College (CCCWCA), and Bill Kalivas of Bakersfield College (CCCWCA)

2. Distribution of Updated Roster

Amendments should be e-mailed to intern@coasports.org

3. Venue Facility Review

- Committee reviewed the festival schedule of events. Corrections included the football banquet at Quality Inn and elimination of the CCCWCA player's banquet
- Staff reported that the water polo committee members chose Central High School Aquatic Complex for the water polo championships
- Other updates/needs:
 - Facility use agreement with cross country championships confirmation
 - Fresno Pacific to host soccer breakout meetings and soccer banquet
 - The COA is requesting access to all venues 24 hrs in advance for venue prep
 - Wrestling coaches association to decide when to hold its coaches meetings
 - Each sport coaches association is responsible for financing their banquets

4. Housing Services and Association Meeting Blocks

- Staff reported that 95% of housing needs have been completed, with work continuing to secure two overflow hotels for basketball championships as well as a hospitality suite for CCCFCA
- The committee was reminded that all teams must use the 1-800 housing services number to reserve hotel rooms
- It was agreed that staff will develop legislation and distribute to the committee a Form 5 to require teams to

stay at approved host hotels under contract with the COA or forfeit reimbursement

- Staff reviewed contracted minimum room blocks in the "Festival Room Block by Date/Sport" document

5. Review of Educational Activities for Student Athletes

- Women's Golf was asked to develop an educational activity for the festival
- The decision was made that the CCCSCA player's banquet would take place on Friday, December 9th
- Staff reported that the educational activities would be coordinated by the individual sports associations, not the COA
- Eric Mendoza was asked to identify the Boys & Girls club sites to host basketball clinics. Once identified, Mendoza will share that information with the COA, the CCCMBCA, and the CCCWCA presidents
- The CCCATA decided to provide a job shadow educational activity approach in place of a demonstration clinic
- The CCCWCA was asked to inform the COA as to whether or not the banquet room at the Radisson shall be used

6. Adopt-A-Team and 3C4A

- Staff reported that the COA will distribute a K-12 database to provide the committee members with an opportunity to know which schools are targeted in the Adopt-A-Team program
- All committee members were encouraged to be part of the Adopt-A-Team program by tying their activities with the 3C4A

7. Future Meeting Topics Log:

- The committee was briefed regarding the future meeting topics to undertake in the May 19th meeting. Some topics include:
 - Bundling T-shirts procurement/sales and outsourcing
 - Overall festival souvenir program development
 - All access, venue-specific tickets
 - CCCATA coverage solutions
 - CCCSIA coverage solutions
 - Areas needing volunteer coverage

8. Future Meeting Dates

- The next meeting is set for May 19th at 11:00a.m. using CCCConfer Services
 - To participate, dial 1.866.826.6337 and code 410338#

9. Adjournment

- There being no further business to come before the 2005 Fall Festival Advisory Committee, the meeting was adjourned at 12:20p.m.

Respectfully Submitted,

Joanne A. Fortunato, Ph.D.
State Commissioner