



BOARD OF DIRECTORS

AGENDA

FRIDAY, OCTOBER 28, 2011

8:00AM – 10:30AM

Wyndham Orange County

- A. CALL TO ORDER.....**Brian King, Chair
- B. ADDITIONS TO AND APPROVAL OF THE AGENDA**Brian King
- C. APPROVAL OF THE MINUTES OF AUGUST 26, 2011**Brian King
- D. PUBLIC COMMENTS**
(Reserved for persons desiring to address the Board on matters not on the agenda. No action will be taken)
- E. REPORTS**
1. Board of Directors ChairBrian King
 2. Executive Director Carlyle Carter
 3. Management Council Representative..... James Forkum
- F. COMMITTEE REPORTS**
1. Academic and Athletic Standards Review Committee Dave Bolt
 2. Awards Committee..... Pam Walker
 3. Constitution Committee..... Rosa Carlson
 4. Cost Containment Committee.....McKinley Williams
 5. Finance Committee..... Roger Schultz
 6. Policy Committee.....Dale Murray

CCCAA BOARD OF DIRECTORS AGENDA

OCTOBER 28, 2011

G. ACTION ITEMS *Supplement assignment corresponds to the agenda item number.*

1. **Request for Sports Augmentation Funds from Santa Rosa Junior College for wrestling championship..... James Forkum**
2. **Review of Committee Roster**
 - a. **Board Committee Membership**
Policy Committee: two vacancies

H. ADDITIONAL BUSINESS

1. **2011-12 Board of Directors Goals**
2. **Program Review Recommendations from Policy Committee**
3. **Definition/Parameter of Extenuating Circumstances (see Bylaw 1.8.2) Review by the Constitution Committee**

I. FUTURE MEETING DATES

- Thursday, February 16, 2012 (10:00AM – 2:00PM) – conference call
Friday, April 6, 2012 (8:00AM – 10:30AM) – in conjunction with CCCAA Spring Convention, Marriott San Mateo
Friday, June 15, 2012 (10:15AM – 2:15PM) – TBA, Sacramento

J. ANNOUNCEMENTS

K. FUTURE AGENDA ITEMS

L. ADJOURNMENT

Date: August 5, 2011

To: Carlyle Carter, Executive Director CCCAA Office

From: Jim Forkum, Dean/AD Santa Rosa Junior College 

Subj: Sport Augmentation Funds Request

I respectfully request augmentation funds to be used to help stage the best state wrestling championship event in our sport's history. We at Santa Rosa Junior College are excited about the hosting of this wonderful event and are working diligently to make the experience the absolute best ever! Our hope is our event will become the model for future state championships and the one that all others aspire to emulate. The granting of funds from the Sport Augmentation program will assist us in reaching our lofty goals for this event.

The organizing committee has identified several areas these funds would be used to augment the overall championship environment. We propose the purchase of a lighting system that will allow us to dim the audience lights over the championship match mat. This adds greatly to the overall championship experience. Our thought is this lighting equipment could then be used at subsequent championship events through the years. Also, we intend to bring in Mr. Dan Gable, and/or someone of significant notoriety to be a part of the experience. As you are aware, Dan is probably the greatest wrestler/coach in wrestling sports history. This person would speak to the coaches at our social, address the student-athletes during the competition, hand out awards during the final ceremony, and be available for autographs and photos to fans and supporters. The remaining funds would be used to enhance the championship atmosphere for each wrestler.

In our opinion, this final will be a premier sporting event showcasing the best the CCCAA has to offer. It will highlight the best California community colleges have to offer in both level of competition and top notch facilities and event management. We appreciate your consideration of our request and hope for a favorable outcome. Should you have further questions or need additional explanation of our request, please do not hesitate to call me.

Below you will find a brief outline of estimated expenses and income from this event:

Estimated Income-

Ticket Sales-	50 Adults @ \$8.00=	400.00
	135 Students @ \$5.00=	675.00
	250 Passes @ 12.00=	3,000.00
Entry Fees-	120 @ \$35.00=	4,200.00
Sponsorships/Donations		<u>500.00</u>
<u>Income Total</u>		\$8775.00

Estimated Expenses-

Officials-	6 @ 500.00=	3,000.00
Event Administration		2,890.00
Spot Light System		1,500.00
Dan Gable Appearance		750.00
Student Enhancement		<u>750.00</u>
<u>Expense Total</u>		\$8,890.00

Without the augmentation funds, we would not be able to provide the lighting system nor the special Dan Gable appearance. Student enhancement would also be diminished. We have underestimated the income not wanting to appear too optimistic and have over estimated the expenses to insure we stay within budget. We do feel this event will be well supported by the Santa Rosa community and surrounding high school and club wrestling programs.



REQUEST FOR SPORT AUGMENTATION FUNDS

FORM D

Submit completed form to:
SPORT AUGMENTATION REQUEST
CCCAA
2017 O ST
SACRAMENTO CA 95811-5211

This form must be submitted no later than three weeks prior to the CCCAA meeting before the season of the planned activity. The CCCAA Board shall consider requests at its CCCAA Board meeting.

<u>WRESTLING</u>	<u>SANTA ROSA</u>	<u>DEC. 9-10, 2011</u>
Sport	Site	Date of Event
<u>JAMES FORKUM</u>	<u>JAMES FORKUM</u>	<u>2,000.00</u>
Event Manager	Submitted by	\$ Amount Requested

List below the budget plan for your postconference competition, asterisk (*) items that would be eliminated from the budget without support from the Sports Augmentation Account. Include your proposed budget with this form.

ESTIMATED INCOME: (Main headings; i.e., ticket sales, sponsor)	
<u>Source:</u>	<u>Amount:</u>
1. <u>TICKET SALES (SEE BREAKDOWN)</u>	\$ <u>4,075.00</u>
2. <u>ENTRY FEES 120 @ \$35.00</u>	\$ <u>4,200.00</u>
3. <u>SPONSORS/DONATIONS</u>	\$ <u>500.00</u>
	Total: \$ <u>8,775.00</u>
ESTIMATED EXPENSES: (Main headings; i.e., game administration, awards)	
<u>Item:</u>	<u>Cost:</u>
1. <u>OFFICIALS 6 @ 500</u>	\$ <u>3,000.00</u>
2. <u>EVENT ADMINISTRATION (SEE BREAKDOWN)</u>	\$ <u>2,890.00</u>
3. <u>SPOT LIGHT SYSTEM</u>	\$ <u>1,500.00</u>
4. <u>DAN GABLE APPEARANCE</u>	\$ <u>750.00</u>
5. <u>STUDENT ENTICEMENT</u>	\$ <u>750.00</u>
	Total \$ <u>8,890.00</u>
Amount Requested: \$ <u>3,000.00</u>	

California Community College Athletic Association
Board of Directors

2010-11 Goals

1. Complete Evaluation of Executive Director as per conditions identified in the employee contract as follows:
 - a. The COA Board shall evaluate and assess the performance of the Executive Director every other year, commencing April 2009. Such evaluation shall relate to the duties and responsibilities of the Chief Administrative and Executive Officer of the COA and CCCAA as well as progress toward annual goals and objectives. The evaluation process shall include input from other appropriate levels of the COA/CCCAA organization as well as an evaluation by each member of the COA Board. The COA Board shall determine the amount of involvement of affiliate groups in the evaluation of the Executive Director. The COA Board evaluation will be prepared in writing and discussed with Employee by the COA Board Chair, or his/her designee. (Full Board)
2. Enhance communication with internal and external stakeholders and audiences to include CCCAA membership and affiliate organizations (as needed), CCLC Board, State Chancellor's Office and State Board of Governors. (ad hoc committee)
3. Review affects of current cost containment policies and pending expiration date (Spring 2012) (Standing Committee on Cost Containment)
4. Develop statewide academic performance reporting mechanism. (Standing AASRC)
5. Revise Bylaw 8 (Commission on Athletics Funds) to comply with standard financial practices. (Standing Finance Committee)
6. Conduct a review and amend and/or propose legislative amendments (as necessary) to the Constitution and Bylaws. (Standing Constitution Committee)